

ACTION	1	<b>Roll Call to Determine Quorum</b> Beto Lopez                      Phyllis Hernandez              Dr. Julia Vargas Octavio Villalobos              Rosemary Martin              Corina Guzman Manny Medina                  Nickalas Collins                  Jennifer Barraza
INFORMATION	2	<b>Welcome</b>
ACTION	3	<b>Consent Agenda</b> 3.1      December 14, 2023 Board Meeting Minutes 3.2      January 2023 HR Board Staff Report 3.3      December 2023 Financial Statement 3.4      December 2023 Check Register 3.5      December 2023 Credit Card Statement 3.6      Synergy Services Renewal 3.7      Summer School Coordinator 3.8      Sub-Nurse 3.9      Jewish Vocational Service Interpreter Services 3.10     Bus Routes <b>ACTION RECOMMENDED: APPROVAL</b>
ACTION	4	School Resource Officer- Dr. Miguel, Dr. Lumetta <b>ACTION RECOMMENDED: APPROVAL</b>
ACTION	5	Policy Amendment 4320- Mr .Nasteff Other Leave <b>ACTION RECOMMENDED: APPROVAL</b>
ACTION	6	McGraw Hill, Reveal Math Program- Dr. Miguel, Mrs. Clay <b>ACTION RECOMMENDED: APPROVAL</b>
ACTION	7	SSKC PreK Grant- Mr. Mendez, Ms. Thiessen <b>ACTION RECOMMENDED: APPROVAL</b>
ACTION	8	LinkIt MOU- Mr. Mendez <b>ACTION RECOMMENDED: APPROVAL</b>
INFORMATION	9	<b>GCI After School Program-</b> Mr. Raul Salazar
INFORMATION	10	<b>Cooperative Athletic Agreement-</b> Mr. Nasteff
INFORMATION	11	<b>Superintendent's Report</b> 11.1     60 Second Success 11.2     Inclement Weather Day/School Cancelation Update 11.3     By the Numbers- Dr. Miguel
INFORMATION	12	<b>Committee Reports</b> 12.1     Instructional and Safety Committee 12.2     Executive Committee- Did not meet 12.3     Finance Committee

INFORMATION	13	<b>Old Business</b>
INFORMATION	14	<b>New Business</b>
INFORMATION	15	<b>Public Comment</b>
ACTION	16	<b>Executive Session</b>
ACTION	17	<b>Adjourn</b>

Next Board of Directors Meeting: February 22, 2024

Guadalupe Educational System Inc.  
Board of Director Meeting Minutes  
December 14, 2023

The meeting was called to order by the Board President, Beto Lopez, at 4:30pm in the GCI Theater and Zoom. The board members present established a quorum. Mr. Lopez welcomed all those in attendance.

<b>Board Members Present:</b>	Beto Lopez	Nickalas Collins	Jennifer Barraza
	Corina Guzman	Manny Medina	Octavio Villalobos

<b>Board Members Absent:</b>	Phyllis Hernandez	Rosemary Martin	Dr. Julia Vargas
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<b>Also present:</b>	Dr. Jim Hammen	Eduardo Mendez	Dr. Alicia Miguel	Charlotte Hawkins
Jennifer Clay	Daisy Myrick	Samantha Novak	Dr. Steven Lumetta	Dr. April Soberon
Luis Posada	Michael Meaney	Shannon Spradling	Mark Nasteff	Amy Quinn
James Engelby	Brad Steele	Alex Thiessen		

Mr. Lopez introduced Mr. Brad Steele with Westbrook & Co., P.C. who will present the GES FY23 Audit.

#### **Consent Agenda**

November 16, 2023 Board Meeting Minutes  
December 2023 HR Board Staff Report  
November 2023 Financial Statement  
November 2023 Check Register  
November 2023 Credit Card Statement

There were no further questions or concerns noted on the Consent Agenda.

Mr. Medina moved to accept the Consent Agenda, Mr. Collins seconded the motion. **Motion carried unanimously.**

#### **GES FY23 Audit**

Mr. Steele presented and discussed the GES FY23 Audit Report, it was noted to have a clean report.

Mr. Collins moved to accept the GES FY23 Audit, Mr. Medina seconded the motion. **Motion carried unanimously.**

#### **Conscious Discipline Training for PreK**

Dr. Hammen discussed Conscious Discipline has been used in PreK for more than a couple of years. Ms Thiessen further explained this training would better equip their staff to handle the social, emotional needs of their students which also align with the trauma smart training. Training would take place on January 2 & 3 during their regular PD days. Mr. Collins moved to accept the Conscious Discipline Training for PreK, Mr. Medina seconded the motion. **Motion carried unanimously.**

#### **Revised Policy 6265 Reading Instruction**

Ms. Clay reviewed Policy 6265, the revisions made were to align with Senate Bill 681. Adjustments made include identifying students with reading difficulties and making sure that we are tracking the progress of the students.

Mr. Medina moved to accept the Revised Policy 6265, Mr. Collins seconded the motion. **Motion carried unanimously.**

#### **Special Education Consultation Services**

Dr. Hammen discussed the need for Special Education Consultation for the continuation of improvement. Dr. Karla Arnold has a background in special education and has helped a lot of districts as well.

Mr. Medina moved to accept the Special Education Consultation Services with the revision to include the budgeted range and agreement dates, Mr. Collins seconded the motion. **Motion carried unanimously.**

#### **Superintendent Report**

##### **60 Second Success-**

Dr. Soberon indicated the school had music concerts at every grade level the past 2 days. PreK and kindergarten held their winter performance playing on their violins and 5th grade held their choir concert.

Mr. Posada mentioned they had a successful winter assessment session. They completed the NWEA testing and finished up with Edcite. They're excited to see some of those results. They also held their winter music concert.

Mr. Meaney shared the success story of Danile Ibarra who is one of their current seniors. Mr. Meaney, Ms. Novak and a few other staff were involved in an interview with Joe Arce. It's been news just celebrating Daniel's recent

accomplishment. He was a recipient of the National Quest Bridge Match scholarship, and he was matched with Hamilton College in New York. This scholarship covers full tuition, boarding, travel, it's worth over \$200,000. He plans to become a CRNA Nurse Anesthesiologist.

**By The Numbers-** Dr. Miguel noted there are 110 new applications. Enrollment will continue through February 29, the lottery will be held on March 4. Overall attendance remains steady at 92%.

#### **Committee Reports**

**Instructional & Safety Committee-** Dr. Hammen stated they did meet. Mr. Collins indicated they thoroughly reviewed the SRO job description.

**Finance Committee-** Mr. Medina stated they did meet and discussed the SRO job description and audit.

**Executive Committee-** Dr. Hammen stated they did not meet.

#### **Old Business**

None.

#### **New Business**

Dr. Hammen stated January 4 will be the first day back from winter break. The mayor's office will be holding Three Kings Day presentation for the PreK. They will receive hats, mittens and a toy. Just a reminder the board retreat will be held on January 27 at GCI in the morning. Mr. Lopez stated they identified a property to grow into, 710 Central in Kansas City. There will possibly be a contract presented at the January board meeting.

#### **Public Comment**

None.

#### **Adjournment**

There being no further information to come before the Board, Mr. Lopez made the motion to adjourn to end the meeting at 5:46pm, Mr. Medina seconded the motion.

Respectfully Submitted

Phyllis Hernandez, Board Secretary

The next Board of Directors Meeting is scheduled for January 25, 2024

Minutes prepared by Recorder: Patricia Hernandez, Administrative Assistant to the Superintendent.

**BOARD REPORT**  
**January 25, 2024**

**HR UPDATES**

- Continue Hiring New Staff for 2023-2024 SY

**CURRENT VACANCIES & RECRUITING**

Building	New/Existing Position	Position
1. High School	New	Recess/Hall Monitor
2. High School	Existing	Long-Term Substitute Teacher
3. High School	Existing	Building Paraprofessional
4. Middle School	New	Reading Interventionist
5. Middle School	Existing	Math Teacher
6. Elementary	Existing	Classroom Teacher
7. Elementary	Existing	SPED Paraprofessional
8. Elementary	Existing	ELD Teacher
9. Admin	New	Part-Time School Bus Driver
10. Admin	Existing	Full-Time School Bus Driver
11. Admin	New	School Resource Officer
12. Admin	New	Summer School Coordinator
13. Admin	New	Part-Time Sub Nurse

### NEW HIRES FOR SY 2023-2024

Name	Position
1. Amanda Mayher	SPED Teacher through VocoVision
2. Kristin Matthias	SPED Teacher through VocoVision
3. Cameron Netterville	Alternative Setting Facilitator

### INTERNAL TRANSFERS

Name	Position
1.	
2.	

### RESIGNATIONS RELEASED TERMINATIONS

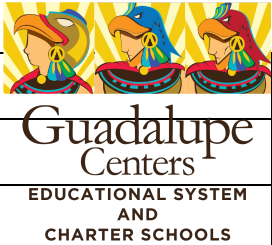
Name	Position
1. Audrey Schuler	Math Teacher (Middle School)
2. Crystal Posey	Paraprofessional (High School)

### MOVING EXPENSES, BILINGUAL, DOCTORATE STIPENDS, STIPENDS - OFF CONTRACT

Name	Duty
1. Brandon Wright	CPR Training
2. Joseph Pistone	CPR Training

**GUADALUPE CENTERS CHARTER SCHOOLS**

**Human Resources Report**



3. Kelly Vargo	CPR Training
4. Alanna Thrun	CPR Training
5. Celeste Pistole	CPR Training
6. Steve O’Sullivan	CPR Training
7. Elisa Segovia	CPR Training

# Guadalupe Educational System

## 2023-24 Balance Sheet

	<u>as of December 31, 2023</u>
<b>Assets</b>	
Cash & Cash Equivalents	14,848,498
Property & Equipment, net	5,476,685
<b>Total Assets</b>	<u><u>20,325,183</u></u>
<b>Liabilities &amp; Net Assets</b>	
Fund Balance	20,325,183
<b>Total Liabilities &amp; Net Assets</b>	<u><u>20,325,183</u></u>



## Guadalupe Educational System

### 2023-24 Revenue & Expenses Compared to Annual Budget

		Approved Budget FY24	Actual as of 12.31.23	Budget Variance	% of Budget
<b>Revenues</b>					
5100	Local	\$ 3,632,174	\$ 2,510,837	\$ (1,121,337)	69%
5300	State	25,746,027	13,717,916	(12,028,111)	53%
5400	Federal	3,224,243	1,648,649	(1,575,594)	51%
<b>5899</b>	<b>GRAND TOTAL REVENUES</b>	<b>32,602,444</b>	<b>17,877,402</b>	<b>(14,725,042)</b>	<b>55%</b>
<b>Expenditures</b>					
1111	Elementary Classroom Instruction	4,956,399	2,405,210	2,551,189	49%
1131	Middle School Classroom Instruction	2,680,869	1,419,781	1,261,088	53%
1151	High School Classroom Instruction	3,409,996	1,661,380	1,748,616	49%
1191	Summer School	641,500	867,134	(225,634)	135%
1221	Special Programs	1,033,747	547,609	486,138	53%
1251	Supplemental Education	1,994,685	865,093	1,129,593	43%
1411	Student Activity-Extracurricular	87,100	174,977	(9,137)	201%
1999	TOTAL INSTRUCTION	14,804,296	7,941,184	6,941,852	54%
2111	Support Services-Pupils	1,442,076	692,825	749,251	48%
2134	Health Services	336,743	165,079	171,664	49%
2152	Speech Pathology	163,858	114,869	48,989	70%
2191	Other Student Support	-	11,053	(11,053)	NA
2213	Professional Development	113,200	45,319	67,881	40%
2321	Executive Administration Services.	1,497,702	798,589	699,113	53%
2329	Special Education Administration	316,345	131,148	185,197	41%
2660	Technology Services	191,868	133,076	58,792	69%
2411	Building Principal Services	1,266,933	559,055	707,878	44%
2511	Business Support Services	727,265	450,862	441,656	62%
2541	Operation of Plant Services	6,078,967	3,890,818	2,188,149	64%
2551	Contracted Pupil Transportation	1,530,000	490,043	1,292,038	32%
2562	Food Services	1,632,001	665,111	1,239,856	41%
2642	Recruitment & Placement	79,075	116,095	78,702	147%
2998	TOTAL SUPPORT SERVICES	15,376,033	8,263,942	7,918,112	54%
3510	Early Childhood Program	862,432	377,883	507,452	44%
3610	Homeless & Disadvantaged	-	17,185	(17,185)	NA
3912	Parental Involvement	229,892	124,738	116,050	54%
3999	TOTAL COMMUNITY SERVICES	1,092,324	519,806	606,317	48%
4011	Facility Acquisition	1,293,500	708,386	585,114	55%
4999	TOTAL FACILITY ACQUISITION	1,293,500	708,386	585,114	55%
<b>9999</b>	<b>GRAND TOTAL EXPENDITURES</b>	<b>32,566,153</b>	<b>17,433,317</b>	<b>16,051,396</b>	<b>54%</b>
<b>Total Revenue Over/(Under) Total Expenses</b>		<b>36,291</b>	<b>444,085</b>	<b>(407,794)</b>	
<b>Beginning Fund Balance, July 1</b>		<b>14,461,354</b>	<b>14,461,354</b>		
<b>Year-to-date change in payroll liabilities</b>		<b>-</b>	<b>(56,940)</b>		
<b>Ending Fund Balance, December 31</b>		<b>\$ 14,497,645</b>	<b>\$ 14,848,498</b>		
<b>Ending Cash Fund Balance %</b>		<b>45%</b>	<b>43%</b>		

## Guadalupe Educational System

### 2023-24 Revenue Compared to Annual Budget

Revenue	Approved Budget FY24	Actual as of 12.31.23	Budget Variance	% of Budget
<b>5100 Local</b>				
5113 Prop C	\$ 2,838,810	\$ 1,798,755	\$ (1,040,055)	63%
5141 Interest	380,000	291,683	(88,317)	77%
5171 Student Activity	84,864	4,045	(80,819)	5%
5192 Gifts	310,000	346,044	36,044	112%
5198 Other	18,500	70,311	51,811	380%
<b>Total Local</b>	<b>3,632,174</b>	<b>2,510,837</b>	<b>(1,121,337)</b>	<b>69%</b>
<b>5300 State</b>				
5311-19 Basic Formula & CTF	25,532,667	13,348,762	(12,183,905)	52%
5312 Transportation	171,360	369,154	197,794	215%
5333 Food Service - State	7,000	-	(7,000)	0%
5381 Special Ed High Need Fund	35,000	-	(35,000)	0%
5384 School Safety Grant	-	-	-	NA
5397 Other State Revenue	-	-	-	NA
<b>Total State</b>	<b>25,746,027</b>	<b>13,717,916</b>	<b>(12,028,111)</b>	<b>53%</b>
<b>5400 Federal</b>				
5412 Medicaid	90,168	20,891	(69,277)	23%
5422 CARES ESSER III	901,180	-	(901,180)	0%
5423 CRRSA - ESSER II	-	68,986	68,986	NA
5441 Special Ed Part B	286,336	402,034	115,698	140%
5442 ESCE - Special Ed (611 & 619)	7,181	16,256	9,075	NA
5445-48 Lunch/Breakfast/Snack	827,424	438,441	(388,983)	53%
5451-66 Consolidated Federal Funds	1,111,954	701,342	(410,612)	63%
5497 Other Federal Revenue	-	700	700	NA
<b>Total Federal</b>	<b>3,224,243</b>	<b>1,648,649</b>	<b>(1,575,594)</b>	<b>51%</b>
<b>5899 Total Revenue</b>	<b>32,602,444</b>	<b>17,877,402</b>	<b>(14,725,042)</b>	<b>55%</b>

## Guadalupe Educational System

### 2023-24 Expenses Compared to Annual Budget

Expenditures by Function	Approved Budget FY24	Actual as of 12.31.23	Budget Variance	% of Budget
<b>1111 Elementary Classroom Instruction</b>				
6100 Salaries	3,211,139	\$ 1,517,549	\$ 1,693,590	47%
6200 Benefits	889,260	411,806	477,454	46%
6300 Purchased Services	108,000	43,186	64,814	40%
6400 Supplies & Materials	378,000	95,343	282,657	25%
6412 Technology	305,000	296,148	8,852	97%
6431 Curriculum/Textbooks	65,000	41,177	23,823	63%
6500 Equipment	-	-	-	0%
<b>Total Elementary Instruction</b>	<b>4,956,399</b>	<b>2,405,210</b>	<b>2,551,189</b>	<b>49%</b>
<b>1131 Middle Classroom Instruction</b>				
6100 Salaries	1,681,666	817,695	863,971	49%
6200 Benefits	478,353	224,299	254,054	47%
6300 Purchased Services	51,000	20,652	30,348	40%
6400 Supplies & Materials	97,850	82,435	15,415	84%
6412 Technology	160,000	234,077	(74,077)	146%
6431 Curriculum/Textbooks	212,000	40,623	171,377	19%
6500 Equipment	-	-	-	0%
<b>Total Middle Instruction</b>	<b>2,680,869</b>	<b>1,419,781</b>	<b>1,261,088</b>	<b>53%</b>
<b>1151 High School Classroom Instruction</b>				
6100 Salaries	2,143,083	988,720	1,154,363	46%
6200 Benefits	558,213	265,455	292,758	48%
6300 Purchased Services	229,500	129,077	100,423	56%
6400 Supplies & Materials	144,200	84,278	59,922	58%
6412 Technology	135,000	130,028	4,972	96%
6431 Curriculum/Textbooks	200,000	63,822	136,178	32%
6500 Equipment	-	-	-	0%
<b>Total High School Instruction</b>	<b>3,409,996</b>	<b>1,661,380</b>	<b>1,748,616</b>	<b>49%</b>
<b>1191 Summer School</b>				
6100 Salaries	150,000	102,586	47,414	68%
6200 Benefits	23,000	13,003	9,997	57%
6300 Purchased Services	463,500	751,235	(287,735)	162%
6400 Supplies & Materials	5,000	310	4,691	6%
6500 Equipment	-	-	-	0%
<b>Total Summer School</b>	<b>641,500</b>	<b>867,134</b>	<b>(225,634)</b>	<b>135%</b>
<b>1221 Special Programs</b>				
6100 Salaries	702,570	367,049	335,521	52%
6200 Benefits	197,927	104,020	93,907	53%
6300 Purchased Services	66,300	58,346	7,954	88%
6400 Supplies & Materials	66,950	18,194	48,756	27%
6500 Equipment	-	-	-	0%
<b>Total Special Programs</b>	<b>1,033,747</b>	<b>547,609</b>	<b>486,138</b>	<b>53%</b>
<b>1251 Supplemental Education</b>				
6100 Salaries	1,428,105	640,550	787,555	45%
6200 Benefits	399,950	169,300	230,650	42%
6300 Purchased Services	6,630	23,147	(16,517)	349%
6400 Supplies & Materials	160,000	32,096	127,904	20%
6500 Equipment	-	-	-	0%
<b>Total Supplemental Education</b>	<b>1,994,685</b>	<b>865,093</b>	<b>1,129,593</b>	<b>43%</b>

## Guadalupe Educational System

### 2023-24 Expenses Compared to Annual Budget

Expenditures by Function	Approved Budget FY24	Actual as of 12.31.23	Budget Variance	% of Budget
<b>1411 Student Activity-Extracurricular</b>				
6100 Salaries	In Instruction	78,740	-	NA
6200 Benefits	-	10,406	(10,406)	NA
6300 Purchased Services	41,200	43,641	(2,441)	106%
6400 Supplies & Materials	45,900	42,190	3,710	92%
6500 Equipment (Capital Outlay)	-	-	-	0%
<b>Total Student Activity-Extracurricular</b>	<b>87,100</b>	<b>174,977</b>	<b>(9,137)</b>	<b>201%</b>
<b>2111 Support Services-Pupils</b>				
6100 Salaries	948,416	446,048	502,368	47%
6200 Benefits	187,130	106,059	81,071	57%
6300 Purchased Services	306,000	134,439	171,561	44%
6400 Supplies & Materials	530	6,279	(5,749)	1185%
6500 Equipment	-	-	-	0%
<b>Total Support Services-Pupils</b>	<b>1,442,076</b>	<b>692,825</b>	<b>749,251</b>	<b>48%</b>
<b>2134 Health Services</b>				
6100 Salaries	251,735	125,570	126,165	50%
6200 Benefits	69,608	32,498	37,110	47%
6300 Purchased Services	5,100	2,867	2,233	56%
6400 Supplies & Materials	10,300	4,143	6,157	40%
6500 Equipment	-	-	-	0%
<b>Total Health Services</b>	<b>336,743</b>	<b>165,079</b>	<b>171,664</b>	<b>49%</b>
<b>2152 Speech Pathology</b>				
6100 Salaries	131,169	97,027	34,142	74%
6200 Benefits	32,689	17,842	14,847	55%
6300 Purchased Services	-	-	-	0%
6400 Supplies & Materials	-	-	-	0%
6500 Equipment	-	-	-	0%
<b>Total Speech Pathology</b>	<b>163,858</b>	<b>114,869</b>	<b>48,989</b>	<b>70%</b>
<b>2191 Other Support Services</b>				
6100 Salaries	-	10,268	(10,268)	NA
6200 Benefits	-	785	(785)	NA
6300 Purchased Services	-	-	-	0%
6400 Supplies & Materials	-	-	-	0%
6500 Equipment	-	-	-	0%
<b>Total Other Support Services</b>	<b>-</b>	<b>11,053</b>	<b>(11,053)</b>	<b>NA</b>
<b>2213 Professional Development</b>				
6100 Salaries	-	-	-	0%
6200 Benefits	-	-	-	0%
6300 Purchased Services	103,000	39,929	63,071	39%
6400 Supplies & Materials	10,200	5,391	4,809	53%
6500 Equipment	-	-	-	0%
<b>Total Professional Development</b>	<b>113,200</b>	<b>45,319</b>	<b>67,881</b>	<b>40%</b>
<b>2321 Executive Administration Services</b>				
6100 Salaries	720,802	343,090	377,712	48%
6200 Benefits	383,600	139,146	244,454	36%
6300 Purchased Services	331,500	283,353	48,147	85%
6400 Supplies & Materials	61,800	33,001	28,799	53%
6500 Equipment	-	-	-	0%
<b>Total Executive Admin Services</b>	<b>1,497,702</b>	<b>798,589</b>	<b>699,113</b>	<b>53%</b>

## Guadalupe Educational System

### 2023-24 Expenses Compared to Annual Budget

Expenditures by Function	Approved Budget FY24	Actual as of 12.31.23	Budget Variance	% of Budget
<b>2329 Special Education Administration</b>				
6100 Salaries	267,860	103,152	164,708	39%
6200 Benefits	48,485	27,996	20,489	58%
6300 Purchased Services	-	-	-	0%
6400 Supplies & Materials	-	-	-	0%
6500 Equipment	-	-	-	0%
<b>Total Special Education Administration</b>	<b>316,345</b>	<b>131,148</b>	<b>185,197</b>	<b>41%</b>
<b>2331 Technology Services</b>				
6100 Salaries	-	-	-	0%
6200 Benefits	-	-	-	0%
6300 Purchased Services	176,868	131,277	45,591	74%
6400 Supplies & Materials	-	1,799	(1,799)	0%
6412 Technology	15,000	-	15,000	0%
6500 Equipment	-	-	-	0%
<b>Total Technology Services</b>	<b>191,868</b>	<b>133,076</b>	<b>58,792</b>	<b>69%</b>
<b>2411 Building Principal Services</b>				
6100 Salaries	994,418	429,967	564,451	43%
6200 Benefits	257,165	114,787	142,378	45%
6300 Purchased Services	10,200	1,813	8,387	18%
6400 Supplies & Materials	5,150	12,489	(7,339)	242%
6500 Equipment	-	-	-	0%
<b>Total Building Principal Services</b>	<b>1,266,933</b>	<b>559,055</b>	<b>707,878</b>	<b>44%</b>
<b>2511 Business Support Services</b>				
6100 Salaries	478,590	220,795	257,795	46%
6200 Benefits	79,761	55,714	24,047	70%
6300 Purchased Services	153,000	165,252	153,000	108%
6400 Supplies & Materials	15,914	9,101	6,813	57%
6500 Equipment	-	-	-	0%
<b>Total Business Support Services</b>	<b>727,265</b>	<b>450,862</b>	<b>441,656</b>	<b>62%</b>
<b>2541 Operation of Plant Services</b>				
6100 Salaries	240,870	106,157	134,713	44%
6200 Benefits	18,427	8,111	10,316	44%
6300 Purchased Services	5,340,720	3,106,388	2,234,332	58%
6400 Supplies & Materials	478,950	242,516	236,434	51%
6500 Equipment	-	427,645	(427,645)	NA
<b>Total Operation of Plant Services</b>	<b>6,078,967</b>	<b>3,890,818</b>	<b>2,188,149</b>	<b>64%</b>
<b>2551 Contracted Pupil Transportation</b>				
6100 Salaries	-	33,394	(33,394)	0%
6200 Benefits	-	7,895	(7,895)	0%
6300 Purchased Services	1,530,000	252,080	1,530,000	16%
6400 Supplies & Materials	-	7,351	(7,351)	0%
6500 Equipment	-	189,322	(189,322)	0%
<b>Total Contracted Transportation</b>	<b>1,530,000</b>	<b>490,043</b>	<b>1,292,038</b>	<b>32%</b>

## Guadalupe Educational System

### 2023-24 Expenses Compared to Annual Budget

Expenditures by Function	Approved Budget FY24	Actual as of 12.31.23	Budget Variance	% of Budget
<b>2562 Food Services</b>				
6100 Salaries	74,780	32,935	41,845	44%
6200 Benefits	5,721	2,520	3,201	44%
6300 Purchased Services	676,000	272,966	676,000	40%
6400 Supplies & Materials	875,500	356,690	518,810	41%
6500 Equipment	-	-	-	0%
<b>Total Food Services</b>	<b>1,632,001</b>	<b>665,111</b>	<b>1,239,856</b>	<b>41%</b>
<b>2642 Recruitment &amp; Placement</b>				
6100 Salaries	-	-	-	0%
6200 Benefits	-	-	-	0%
6300 Purchased Services	76,500	115,722	76,500	151%
6400 Supplies & Materials	2,575	373	2,202	14%
6500 Equipment	-	-	-	0%
<b>Total Recruitment &amp; Placement</b>	<b>79,075</b>	<b>116,095</b>	<b>78,702</b>	<b>147%</b>
<b>3510 Early Childhood Program</b>				
6100 Salaries	653,260	281,008	372,252	43%
6200 Benefits	172,245	68,847	103,398	40%
6300 Purchased Services	10,404	22,903	10,404	220%
6400 Supplies & Materials	26,523	5,125	21,398	19%
6500 Equipment	-	-	-	0%
<b>Total Early Childhood Program</b>	<b>862,432</b>	<b>377,883</b>	<b>507,452</b>	<b>44%</b>
<b>3610 Homeless &amp; Disadvantaged</b>				
6100 Salaries	-	-	-	0%
6200 Benefits	-	-	-	0%
6300 Purchased Services	-	12,415	(12,415)	NA
6400 Supplies & Materials	-	4,770	(4,770)	NA
6500 Equipment	-	-	-	0%
<b>Total Parental Involvement</b>	<b>-</b>	<b>17,185</b>	<b>(17,185)</b>	<b>NA</b>
<b>3912 Parental Involvement</b>				
6100 Salaries	172,874	83,856	89,018	49%
6200 Benefits	53,438	23,229	30,209	43%
6300 Purchased Services	2,550	10,896	2,550	427%
6400 Supplies & Materials	1,030	6,756	(5,726)	656%
6500 Equipment	-	-	-	0%
<b>Total Parental Involvement</b>	<b>229,892</b>	<b>124,738</b>	<b>116,050</b>	<b>54%</b>
<b>4011 Facility Acquisition</b>				
6100 Salaries	-	-	-	0%
6200 Benefits	-	-	-	0%
6300 Purchased Services	-	-	-	0%
6400 Supplies & Materials	-	-	-	0%
6500 Capital Outlay	1,293,500	708,386	585,114	55%
6600 Interest	-	-	-	0%
<b>Total Facility Acquisition</b>	<b>1,293,500</b>	<b>708,386</b>	<b>585,114</b>	<b>55%</b>
<b>9999 GRAND TOTAL EXPENDITURES</b>	<b>\$ 32,566,153</b>	<b>\$ 17,433,317</b>	<b>\$ 16,068,581</b>	<b>54%</b>

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Posted; Processing Month 12/2023

User ID: ALANFRA

Payee Type: Vendor

Check Type: Automatic Payment

Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
12052301	12/05/2023	X			EVERGY	EVERGY	227.74
12052302	12/05/2023	X			EVERGY	EVERGY	4,131.41
12052303	12/05/2023	X			EVERGY	EVERGY	3,237.67
12052304	12/05/2023	X			EVERGY	EVERGY	732.33
12062301	12/06/2023	X			KCMOWATER	KCMO WATER SERVICES DEPARTMENT	1,201.84
12062302	12/06/2023	X			KCMOWATER	KCMO WATER SERVICES DEPARTMENT	58.50
12062303	12/06/2023	X			KCMOWATER	KCMO WATER SERVICES DEPARTMENT	67.59
12062304	12/06/2023	X			KCMOWATER	KCMO WATER SERVICES DEPARTMENT	1,023.45
12062305	12/06/2023	X			KCMOWATER	KCMO WATER SERVICES DEPARTMENT	43.04
12082301	12/08/2023	X			SECURITYB	SECURITY BANKCARD CENTER, INC.	21,199.24
12112301	12/11/2023	X			SYSCOKANSA	SYSCO KANSAS CITY, INC	5,693.20
12112302	12/11/2023	X			SYSCOKANSA	SYSCO KANSAS CITY, INC	15,243.77
12112303	12/11/2023	X			SYSCOKANSA	SYSCO KANSAS CITY, INC	44,761.34
12112304	12/11/2023	X			AMERICANEX	AMERICAN EXPRESS	3,276.14
12122301	12/12/2023	X			EVERGY	EVERGY	699.57
12122302	12/12/2023	X			USFOODSER	U.S. FOOD SERVICE	1,602.81
12122303	12/12/2023	X			ARBITERPAY	ArbiterPay LLC	7,300.00
12132301	12/13/2023	X			AETNA	AETNA	88,398.16
12152301	12/15/2023	X			AMERICANFU	AMERICAN FUNDS	24,437.68
12182301	12/18/2023	X			FPMAILINGS	Francotyp-Postalia, Inc.	507.00
12182302	12/18/2023	X			PRINCIPAL	PRINCIPAL LIFE INSURANCE COMPANY	10,086.21
12262301	12/26/2023	X			KCMOWATER	KCMO WATER SERVICES DEPARTMENT	1,280.84
12262302	12/27/2023	X			SUNLIFE	Sun Life Financial	1,358.48
12272301	12/27/2023	X			EVERGY	EVERGY	8,121.46
12272302	12/27/2023	X			EVERGY	EVERGY	438.26
12282301	12/28/2023	X			KCMOWATER	KCMO WATER SERVICES DEPARTMENT	929.90
12282302	12/28/2023	X			EVERGY	EVERGY	4,457.56
12282303	12/28/2023	X			PHILADELPH	PHILADELPHIA INSURANCE COMPANIES	17,363.59
12292301	12/29/2023				AMERICANFU	AMERICAN FUNDS	28,954.69
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 296,833.47
Check Type Total: Automatic Payment					Void Total:	0.00	Total without Voids: 296,833.47

Payee Type: Vendor

Check Type: Check

Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
65329	12/01/2023	X			21STCENTUR	21st Century Therapy, PC	10,790.10
65330	12/01/2023	X			ATT1	ATT	40.01
65331	12/01/2023	X			BOARDOPOL	BOARD OF POLICE COMMISSIONERS	60.00
65332	12/01/2023	X			MORGANHUNT	MORGAN HUNTER EDUCATION, LLC	3,929.28
65333	12/01/2023	X			PEARSONED2	PEARSON EDUCATION - NCS PEARSON, INC.	640.00
65334	12/01/2023	X			ROBERTHALF	ROBERT HALF	521.50
65335	12/01/2023	X			RODRIGUEZM	RODRIGUEZ MECHANICAL CONTRACTORS INC	659.52
65336	12/01/2023	X			SPRINGFIEL	SPRINGFIELD PUBLIC SCHOOLS	3,710.00
65337	12/01/2023	X			KCSTARTUP	STARTLAND	1,500.00
65338	12/01/2023	X			TANDEMPAVI	TANDEM PAVING CO	66,194.41
65339	12/01/2023	X			TAPCOPRODU	Tapco Products Co	410.28
65340	12/01/2023	X			UMKCHIGHSC	UMKC High School/College Partnerships	1,800.00
65341	12/01/2023	X			WINTERSONS	WINTER & SONS, INC.	5,717.25
65342	12/01/2023	X			OFFICEESSE	Office Essentials	3,573.81
65345	12/11/2023	X			MATTRHODES	Mattie Rhodes	24,322.00
65346	12/08/2023	X			OFFICEESSE	Office Essentials	2,832.66
65347	12/08/2023	X			CENTEGIX	34ED, LLC	625.00
65348	12/08/2023	X			ATTMOBILE	AT&T MOBILITY	581.00
65349	12/08/2023	X			BUCKEYE	BUCKEYE CLEANING CENTERS	308.10
65350	12/08/2023	X			GFLENVIRON	GFL ENVIRONMENTAL	263.67
65351	12/08/2023	X			GUADALUPE	GUADALUPE CENTERS, INC.	278,171.21
65352	12/08/2023	X			GUADALUPE	GUADALUPE CENTERS, INC.	8,186.76
65353	12/08/2023	X			HEARTLANDM	Heartland Macs LLC	18,028.80
65354	12/08/2023	X			HERFFJONE	HERFF JONES, INC	2,072.26

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User ID: ALANFRA

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
65355	12/08/2023	X			JAYMARBUSI	Jaymar Business Forms, Inc.	540.90
65356	12/08/2023				JOHNSONCON	Johnson Controls Security Solutions LLC	32,458.75
65357	12/08/2023	X			JTMFOODGRO	JTM FOOD GROUP	193.54
65358	12/08/2023	X			KCPRETRAN	KC Premier Transportation LLC	4,772.52
65359	12/08/2023	X			LUMESTE	STEVEN LUMETTA	195.06
65360	12/08/2023	X			MASTERTEAC	The Master Teacher	930.00
65361	12/08/2023	X			MORGANHUNT	MORGAN HUNTER EDUCATION, LLC	2,123.89
65362	12/08/2023	X			OTTFOODPRO	OTT FOOD PRODUCTS LLC	188.00
65363	12/08/2023	X			PALENMUSIC	PALEN MUSIC CENTER, INC	62.99
65364	12/08/2023	X			PERFORMANC	PERFORMANCE FOOD GROUP INC	3,074.32
65365	12/08/2023	X			ROBERTHALF	ROBERT HALF	856.75
65366	12/08/2023	X			SCHOLAST11	SCHOLASTIC INC	1,059.88
65367	12/08/2023	X			SCHOOLLUNC	SCHOOL LUNCH SOLUTIONS, INC	505.73
65368	12/08/2023	X			TAPCOPRODU	Tapco Products Co	118.17
65369	12/08/2023	X			WASTEMANAG	WASTE MANAGEMENT	221.81
65370	12/08/2023	X			YMCAOFGKC	YMCA OF GREATER KANSAS CITY	3,019.50
65371	12/15/2023	X			OFFICEESSE	Office Essentials	400.13
65372	12/15/2023	X			ABEEPLLC	A BEEP, LLC	243.00
65373	12/15/2023	X			PAMAUGUST	PAMELA AUGUST	825.00
65374	12/15/2023	X			BPSATHLETI	BPS ATHLETICS & APPAREL	36.00
65375	12/15/2023	X			BUCKEYE	BUCKEYE CLEANING CENTERS	2,314.96
65376	12/15/2023	X			CONCENTRA	Concentra Medical Centers	286.00
65377	12/15/2023	X			DESIGNMECH	DESIGN MECHANICAL INC	10,121.57
65378	12/15/2023	X			EVERDRIVEN	EVERDRIVEN TECHNOLOGIES, LLC	13,775.00
65379	12/15/2023	X			FAVORITEHE	FAVORITE HEALTHCARE STAFFING, INC	217.50
65380	12/15/2023	X			FIRSTSTUDE	FIRST STUDENT, INC.	52,845.98
65381	12/15/2023	X			KENTONBROT	Kenton Brothers Inc.	135.45
65382	12/15/2023	X			MSBA	Missouri School Boards' Association	22.14
65383	12/15/2023	X			MORGANHUNT	MORGAN HUNTER EDUCATION, LLC	3,424.70
65384	12/15/2023				NASTEFF	NASTEFF & QUINN LLC	5,132.00
65385	12/15/2023	X			PRINCIPAL2	Principal Life Insurance Company	390.75
65386	12/15/2023	X			SUMNERONE	SumnerOne	9,608.19
65387	12/15/2023	X			TALKINGPTS	TALKINGPOINTS	6,379.25
65388	12/15/2023	X			TAPCOPRODU	Tapco Products Co	118.17
65389	12/15/2023	X			TRAININGCE	TRAINING CENTER CHRISTIAN SCHOOL	125.00
65390	12/15/2023	X			UNIVERSIT7	UNIVERSITY OF MISSOURI - KANSAS CITY AR	10.00
65391	12/15/2023	X			VISTAHIGHE	VISTA HIGHER LEARNING, INC	4,769.05
65392	12/15/2023	X			WASTEMANAG	WASTE MANAGEMENT	2,439.03
65393	12/15/2023	X			WINPROSOLU	WINPRO SOLUTIONS, INC	1,315.47
65394	12/15/2023	X			ZTRIP	zTRIP	144.00
65395	12/15/2023				KCPRS	KCPRS	116,590.71
65396	12/15/2023				UNITEDWAY	UNITED WAY	45.00
65397	12/29/2023				OFFICEESSE	Office Essentials	1,152.70
65398	12/29/2023				KCPRS	KCPRS	113,333.38
65399	12/29/2023				UNITEDWAY	UNITED WAY	45.00
65401	12/29/2023				A1SEWER	A-1 SEWER & SEPTIC SERVICE	700.00
65402	12/29/2023				ALLSTATE	ALLSTATE	145.35
65403	12/29/2023				AMERICAND1	AMERICAN DIGITAL SECURITY, LLC	82,245.80
65404	12/29/2023				ATT	AT&T	7,690.66
65405	12/29/2023				ATT	AT&T	3,670.57
65406	12/29/2023				ATTMOBILE	AT&T MOBILITY	582.86
65407	12/29/2023				ATT1	ATT	1,032.95
65408	12/29/2023				CARROLLTON	CARROLLTON R-VII SCHOOL DISTRICT	175.00
65409	12/29/2023				CONCENTRA	Concentra Medical Centers	54.00
65410	12/29/2023				FPMAILINGS	Francotyp-Postalia, Inc.	203.70
65411	12/29/2023				GENERALPAR	GENERAL PARTS, LLC	745.14
65412	12/29/2023				GFLENVIRON	GFL ENVIRONMENTAL	232.35
65413	12/29/2023				GUADALUPE	GUADALUPE CENTERS, INC.	95,096.93
65414	12/29/2023				IOWAST	Iowa State University	75.00



## Check Register by Type

Posted; Processing Month 12/2023

User ID: ALANFRA

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
65415	12/29/2023				JAYMARBUSI	Jaymar Business Forms, Inc.	116.14
65416	12/29/2023				KCPS	Kansas City Public Schools	570.00
65417	12/29/2023				MARTINLITE	MARTIN LITERACY, INC	1,150.00
65418	12/29/2023				MCCPENNVA	METROPOLITAN COMMUNITY COLLEGE - PENN VALLEY	59,770.50
65419	12/29/2023				MORGANHUNT	MORGAN HUNTER EDUCATION, LLC	5,248.79
65420	12/29/2023				NATIONALFO	NATIONAL FOOD GROUP INC	10,421.76
65421	12/29/2023				NUESYNERG1	NUESYNERGY, INC	339.00
65422	12/29/2023				OGLE	DANIEL OGLE	300.00
65423	12/29/2023				PROSHREDSE	PROSHRED SECURITY	157.50
65424	12/29/2023				PROTRAINI1	ProTrainings, LLC	49.95
65425	12/29/2023				REILMOL	MOLLY REILLY	25.11
65426	12/29/2023				ROBERTHALF	ROBERT HALF	1,313.06
65427	12/29/2023				SCHOOLNURS	SCHOOL NURSE SUPPLY, INC.	759.00
65428	12/29/2023				SCHOOLSOCI	SCHOOL SOCIAL WORK ASSOCIATION OF AMERICA	640.00
65429	12/29/2023				SCHOOLSPE	SCHOOL SPECIALTY, INC.	563.98
65430	12/29/2023				SUNBELTREN	SUNBELT RENTALS, INC	898.45
65431	12/29/2023				TAPCOPRODU	Tapco Products Co	599.11
65432	12/29/2023				ATT	AT&T	1,852.53
65433	12/29/2023				ATT1	ATT	20.50
65434	12/29/2023				CINTAS	CINTAS FIRE PROTECTION	429.87
65435	12/29/2023				COLLBRDNY	COLLEGE BOARD	744.00
65436	12/29/2023				CORNERSTON	Cornerstones of Care	346.18
65437	12/29/2023				DESIGNMECH	DESIGN MECHANICAL INC	6,189.84
65438	12/29/2023				ENVISIONTE	Envision Technology Group, LLC	407.50
65439	12/29/2023				ERPNAIONA	ERP NATIONAL LLC	2,038.00
65440	12/29/2023				FARHAROOFI	FARHA ROOFING KC, LLC	950.00
65441	12/29/2023				KCMOCITYTR	KCMO CITY TREASURER	900.00
65442	12/29/2023				LAKESHORE	LAKESHORE LEARNING	905.70
65443	12/29/2023				LANKFORDFE	LANKFORD FENDLER & ASSOCIATES, INC	3,151.85
65444	12/29/2023				PERFORMANC	PERFORMANCE FOOD GROUP INC	4,661.85
65445	12/29/2023				STACOELECT	STACO ELECTRIC CONSTRUCTION	1,743.48
65446	12/29/2023				THESTEPPIN	THE STEPPING STONES GROUP, LLC	3,840.00
65447	12/29/2023				TKELEVATOR	TK ELEVATOR CORPORATION	601.00
65448	12/29/2023				UNIVERSALC	UNIVERSAL CONSTRUCTION CO, INC	33,454.25
65449	12/29/2023				WINPROSOLU	WINPRO SOLUTIONS, INC	2,375.93
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 1,171,689.70
Check Type Total: Check					Void Total:	0.00	Total without Voids: 1,171,689.70
Payee Type Total: Vendor					Void Total:	0.00	Total without Voids: 1,468,523.17
Grand Total:					Void Total:	0.00	Total without Voids: 1,468,523.17

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240829</b>	<b>Invoice Number: ACCT 122923</b>	<b>Amount: 107.02</b>
Description: AMAZON - Dual Monitor Stand		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>
10 2511 6411 0000 3 00000	AMAZON: Dual Monitor Stands		107.02 N	Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number:</b>	<b>Invoice Number: ADMIN 122923</b>	<b>Amount: 323.83</b>
Description:		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 6411 0000 3 00000	ENTERPRISE - CREDIT		(47.01) N	
10 2321 6411 0000 3 00000	AMAZON - MISSING RECEIPT		199.98 N	
10 2321 6411 0000 3 00000	AMAZON - MISSING RECEIPT		25.86 N	
10 2321 6411 0000 3 00000	AMAZON - MISSING RECEIPT		129.99 N	
10 2321 6411 0000 3 00000	AMAZON - MISSING RECEIPT		15.01 N	
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240768</b>	<b>Invoice Number: ADMIN 122923-1</b>	<b>Amount: 238.16</b>
Description: Sams Club- replenish snacks		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 6411 0000 3 00000	SAMS - RETURN		(156.73) N	Final
10 2321 6411 0000 3 00000	SAMS - Forks, Beverages, Chips		146.78 N	Final
10 2321 6411 0000 3 00000	SAMS - Forks, Beverages, Chips		248.11 N	Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240769</b>	<b>Invoice Number: ADMIN 122923-2</b>	<b>Amount: 243.57</b>
Description: Amazon- coffee for district office		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 6411 0000 3 00000	AMAZON - Coffee, Creamer		243.57 N	Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240856</b>	<b>Invoice Number: ADMIN 122923-3</b>	<b>Amount: 57.00</b>
Description: Screencastify renewal		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6411 1925 3 40001	SCREENCASTIF - Subscription		57.00 N	Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240806</b>	<b>Invoice Number: CURRICULUM 112923-1</b>	<b>Amount: 157.95</b>
Description: Middle School Library Project		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>
10 2111 6411 3925 3 40001	OTC BRANDS - Ticket Rolls		157.95 N	Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240811</b>	<b>Invoice Number: ELL 122923-1</b>	<b>Amount: 375.00</b>
Description: ELD Class Field trip		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1411 6491 3925 3 00000	CHEESECAKE FACTORY - Class field trip		375.00		N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.      PO Number: 23-240808      Invoice Number: ELL 122923-2      Amount: 86.32</b>						
Description: Working Lunch for Access Test Planning      Invoice Date: 12/29/2023      Due Date: 01/12/2024      Status: AP      1099 Amount: 0.00						
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1      Check Number: 1122401      Check Date: 01/12/2024      CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1251 6491 6905 3 40001	TAQUERIA - Working lunch		86.32		N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.      PO Number:      Invoice Number: FOOD SERV 122923      Amount: 494.41</b>						
Description:      Invoice Date: 12/29/2023      Due Date: 01/12/2024      Status: AP      1099 Amount: 0.00						
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1      Check Number: 1122401      Check Date: 01/12/2024      CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2562 6471 1925 3 00000	RESTAURANT DEPOT - Refred Beans		132.74		N	
10 2562 6471 6905 3 00000	RESTAURANT DEPOT - Shredded Cheese		52.39		N	
10 2562 6471 1925 3 00000	RESTARUANT DEPOT - Shredded Cheese		52.39		N	
10 2562 6471 3925 3 00000	RESTARUANT DEPOT - Shredded Cheese		52.39		N	
10 2562 6471 6905 3 00000	SUNFRESH - Fruit		41.93		N	
10 2562 6471 1925 3 00000	SUNFRESH - Green Beans		5.00		N	
10 2562 6411 6905 3 00000	RESTAURANT DEPOT - Pans		149.62		N	
10 2562 6471 1925 3 00000	RESTAURANT DEPOT - Torillas		7.95		N	
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.      PO Number: 23-240790      Invoice Number: GCES 122923-1      Amount: 2,655.43</b>						
Description: GCES CSI Funds      Invoice Date: 12/29/2023      Due Date: 01/12/2024      Status: AP      1099 Amount: 0.00						
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1      Check Number: 1122401      Check Date: 01/12/2024      CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1111 6411 6905 3 40001	AMAZON - Math Manipulatives		371.57		N	Final
10 1111 6411 6905 3 40001	AMAZON - Math Manipulatives		915.09		N	Final
10 1111 6411 6905 3 40001	AMAZON - Math Manipulatives		1,044.12		N	Final
10 1111 6411 6905 3 40001	AMAZON - Math Manipulatives		219.80		N	Final
10 1111 6411 6905 3 40001	AMAZON - Math Manipulatives		104.85		N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.      PO Number: 23-240779      Invoice Number: GCES 122923-2      Amount: 7.99</b>						
Description: December Cafecito Chat      Invoice Date: 12/29/2023      Due Date: 01/12/2024      Status: AP      1099 Amount: 0.00						
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1      Check Number: 1122401      Check Date: 01/12/2024      CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1111 6491 6905 3 40001	FRESH MARKET - Pastries		7.99		N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.      PO Number: 23-240822      Invoice Number: GCES 122923-3      Amount: 302.20</b>						
Description: GCES CSI Funds      Invoice Date: 12/29/2023      Due Date: 01/12/2024      Status: AP      1099 Amount: 0.00						
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1      Check Number: 1122401      Check Date: 01/12/2024      CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1111 6411 6905 3 40001	AMAZON - Tank, Filter, Light, Books		302.20		N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.      PO Number: 23-240784      Invoice Number: GCES 122923-4      Amount: 575.24</b>						

Description: GCES CSI Funds	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1111 6431 6905 3 40001      HEGGERTY - Grade 1- Series 1		575.24		N      Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240729</b>	<b>Invoice Number: GCES 122923-5</b>	<b>Amount:</b>	<b>29.88</b>
Description: We Heart Teacher Fund	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1111 6411 6905 3 40001      AMAZON - Photo Storage Containers		29.88		N      Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240715</b>	<b>Invoice Number: GCES 122923-6</b>	<b>Amount:</b>	<b>30.96</b>
Description: Bulletin Board Materials	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1111 6411 6905 3 40001      AMAZON - Bulletin Board cutouts		30.96		N      Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240773</b>	<b>Invoice Number: GCES 122923-7</b>	<b>Amount:</b>	<b>52.44</b>
Description: GCES CSI Funds	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1111 6431 6905 3 40001      AMAZON -Pete the Cat 12 Book Phonics Fun		52.44		N      Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240712</b>	<b>Invoice Number: GCHS 122923-1</b>	<b>Amount:</b>	<b>219.95</b>
Description: Wrestling club	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1411 6411 1925 3 00000 207      AMAZON - Cotton T's		47.05		N      Final
10 1411 6411 1925 3 00000 207      AMAZON - Shorts		172.90		N      Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240750</b>	<b>Invoice Number: GCHS 122923-10</b>	<b>Amount:</b>	<b>423.82</b>
Description: T2 art supplies	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1151 6411 1925 3 40001      AMAZON - Canvases, Transparent Putty		387.83		N      Final
10 1151 6411 1925 3 40001      AMAZON - Markers		35.99		N      Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240771</b>	<b>Invoice Number: GCHS 122923-11</b>	<b>Amount:</b>	<b>164.29</b>
Description: Science class supplies	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1151 6411 1925 3 40001      AMAZON - Sharpies, Battery Oranizer		148.31		N      Final
10 1151 6411 1925 3 40001      AMAZON - MR.SIGA Dustpan and Brush Set,		15.98		N      Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240742</b>	<b>Invoice Number: GCHS 122923-12</b>	<b>Amount:</b>	<b>376.04</b>

Description: NWEA testing student activities	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6398 1925 3 40001      AMAZON - Glitter pens, Cards, Yarn, Lego		376.04	N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240762</b>	<b>Invoice Number: GCHS 122923-13</b>	<b>Amount:</b>	<b>124.97</b>
Description: attendance celebration	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6411 1925 3 40001      AMAZON - Hot Chocolate		35.18	N	Final
10 1151 6411 1925 3 40001      AMAZON - Snowflake Blankets		89.79	N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240785</b>	<b>Invoice Number: GCHS 122923-14</b>	<b>Amount:</b>	<b>565.70</b>
Description: Course Description from USAW: Participan	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2213 6312 1925 3 40001      USA WEIGHTLIFTING - Competition Course		565.70	N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240783</b>	<b>Invoice Number: GCHS 122923-15</b>	<b>Amount:</b>	<b>98.09</b>
Description: Cork board strips-Science class	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6411 1925 3 40001      AMAZON - Bullentin Bar Strip		98.09	N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240833</b>	<b>Invoice Number: GCHS 122923-16</b>	<b>Amount:</b>	<b>1,355.00</b>
Description: Escalera Breakfast	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6411 1925 1 40001 915      MCLAINS - Breakfast Box's, Coffee		1,355.00	N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240820</b>	<b>Invoice Number: GCHS 122923-17</b>	<b>Amount:</b>	<b>1,499.00</b>
Description: Veo Annual Subscription	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1411 6411 1925 3 00000      SP VEO TECH - Annual Subscription		1,499.00	N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240763</b>	<b>Invoice Number: GCHS 122923-18</b>	<b>Amount:</b>	<b>101.41</b>
Description: attendance celebration	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u> <u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6411 1925 3 40001      MINSKY'S - Pizza		101.41	N	Final
<b>Vendor ID: SECURITYB      SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240810</b>	<b>Invoice Number: GCHS 122923-19</b>	<b>Amount:</b>	<b>252.00</b>
Description: Next Step Programs lunch	Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP	1099 Amount: 0.00
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6411 1925 1 40001 915	LOS TULES - Quesadilla, Taco, Chorizo		252.00		N	Final
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: 23-240688 Invoice Number: GCHS 122923-2 Amount: 38.41</b>						
Description: Nurse supplies Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00						
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Check Number: 1122401 Check Date: 01/12/2024 CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2134 6411 1925 3 40001	AMAZON - Disposable Cups		38.41		N	Final
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: 23-240727 Invoice Number: GCHS 122923-21 Amount: 3,897.20</b>						
Description: Avanzando student stipends Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00						
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Check Number: 1122401 Check Date: 01/12/2024 CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6398 1925 3 40001	VANILLAGIFT - 14 visa gift cards		3,897.20		N	Final
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: 23-240581 Invoice Number: GCHS 122923-22 Amount: 118.79</b>						
Description: Minsky's pizza lunch for staff Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00						
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Check Number: 1122401 Check Date: 01/12/2024 CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6491 1925 3 40001	MINSKY - Pizza		118.79		N	Final
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: 23-240764 Invoice Number: GCHS 122923-3 Amount: 47.67</b>						
Description: Snacks NWEA - Dash Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00						
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Check Number: 1122401 Check Date: 01/12/2024 CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6398 1925 3 40001	ALDI - Bottle Water		29.69		N	Final
10 1151 6398 1925 3 40001	SUNFRESH - Plastic knives		2.50		N	Final
10 1151 6398 1925 3 40001	ALDI - Bread		15.48		N	Final
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: 23-240730 Invoice Number: GCHS 122923-4 Amount: 41.28</b>						
Description: implementation of instructional practice Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00						
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Check Number: 1122401 Check Date: 01/12/2024 CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6398 1925 3 40001	AMAZON - Tiny Habits instruction book		41.28		N	Final
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: 23-240684 Invoice Number: GCHS 122923-5 Amount: 102.76</b>						
Description: Stuco-Thanksgiving grams Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00						
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Check Number: 1122401 Check Date: 01/12/2024 CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1151 6398 1925 3 40001	AMAZON - Bags, Candy		102.76		N	Final
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: 23-240770 Invoice Number: GCHS 122923-6 Amount: 4.05</b>						
Description: NWEA student activities Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00						
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Check Number: 1122401 Check Date: 01/12/2024 CC: X						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>

10 1411 6398 1925 3 00000      BLICK - Embroidry Needle Stich      4.05      N      Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240685</b>	<b>Invoice Number: GCHS 122923-7</b>	<b>Amount: 186.86</b>
Description: Stucco-Thanksgiving grams		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP    1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment    Checking Account ID: 1	Check Number: 1122401		Check Date: 01/12/2024    CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1411 6398 1925 3 00000	WALMART - Candy, Cookie Mix, Popcorn		131.02      N	Final
10 1411 6398 1925 3 00000	WALMART - Pens, Food Color		55.84      N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240723</b>	<b>Invoice Number: GCHS 122923-8</b>	<b>Amount: 350.00</b>
Description: staff holiday party take it from cultura		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP    1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment    Checking Account ID: 1	Check Number: 1122401		Check Date: 01/12/2024    CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1151 6491 1925 3 40001	FILLING STATION - Coffee, Tea, Doughnuts		350.00      N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240735</b>	<b>Invoice Number: GCHS 122993-9</b>	<b>Amount: 115.18</b>
Description: Two interview mics for Impact Projects		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP    1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment    Checking Account ID: 1	Check Number: 1122401		Check Date: 01/12/2024    CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1151 6411 1925 1 40001 918	AMAZON - Interview Microphone		115.18      N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240711</b>	<b>Invoice Number: GCHS 22923-20</b>	<b>Amount: 1,500.00</b>
Description: Security deposit for Prom 04/27/2024		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP    1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment    Checking Account ID: 1	Check Number: 1122401		Check Date: 01/12/2024    CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1411 6398 1925 3 00000	INTERCONTINENTAL - Prom Deposit		1,500.00      N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240030</b>	<b>Invoice Number: GCMS 122923-1</b>	<b>Amount: 60.52</b>
Description: Walmart for supplemental supplies		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP    1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment    Checking Account ID: 1	Check Number: 1122401		Check Date: 01/12/2024    CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 6411 3925 3 40001	WALMART - Candy		60.52      N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240726</b>	<b>Invoice Number: GCMS 122923-10</b>	<b>Amount: 47.19</b>
Description: Items for Club		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP    1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment    Checking Account ID: 1	Check Number: 1122401		Check Date: 01/12/2024    CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 6411 3925 3 40001	AMAZON - Scissors		47.19      N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240693</b>	<b>Invoice Number: GCMS 122923-2</b>	<b>Amount: 68.00</b>
Description: Mathematics Classroom Banner		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP    1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment    Checking Account ID: 1	Check Number: 1122401		Check Date: 01/12/2024    CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 6411 3925 3 40001	AMAZON - Mathematics Classroom Banner		68.00      N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240714</b>	<b>Invoice Number: GCMS 122923-3</b>	<b>Amount: 23.98</b>
Description: Items for Art class		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 6411 3925 3 40001	AMAZON - Art Paper, Blenders		23.98	N Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240725</b>	<b>Invoice Number: GCMS 122923-4</b>	<b>Amount: 540.36</b>
Description: Books		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 6431 3925 3 40001	AMAZON - Books		458.70	N Final
10 1131 6431 3925 3 40001	AMAZON - Books		81.66	N Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240828</b>	<b>Invoice Number: GCMS 122923-5</b>	<b>Amount: 291.49</b>
Description: Pizza and drinks for students - Winter c		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 6471 3925 3 40001	SAMS- Whipped Topping		11.98	N Final
10 1131 6471 3925 3 40001	SAMS - Coffee, Creamer, Hot Choc		44.22	N Final
10 1131 6471 3925 3 40001	PIZZA HUT - Pizza		235.29	N Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240793</b>	<b>Invoice Number: GCMS 122923-6</b>	<b>Amount: 233.76</b>
Description: Items for nurse office		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 2134 6411 3925 3 40001	AMAZON - Hot Compress		54.54	N Final
10 2134 6411 3925 3 40001	AMAZON - Crackers		27.71	N Final
10 2134 6411 3925 3 40001	AMAZON - Hot Cold Sleeves		43.45	N Final
10 2134 6411 3925 3 40001	AMAZON - Lice Treatment		108.06	N Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240774</b>	<b>Invoice Number: GCMS 122923-7</b>	<b>Amount: 76.66</b>
Description: Items for Nurse office		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 2134 6411 3925 3 40001	AMAZON - Bottle Water		30.76	N Final
10 2134 6411 3925 3 40001	AMAZON - Cough Drops, Tylenol		45.90	N Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240728</b>	<b>Invoice Number: GCMS 122923-8</b>	<b>Amount: 23.32</b>
Description: UNIDOS Avanzando program meeting food.		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024 CC: X
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 6411 3925 3 40001	WALMART -Glue Sticks, index cards, paint		23.32	N Final
<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240794</b>	<b>Invoice Number: GCMS 122923-9</b>	<b>Amount: 121.42</b>
Description: End of the quarte attendance celebration		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00



Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1131 6491 3925 3 40001	SAMS - Hot Chocolate		34.34		N	Final
10 1131 6491 3925 3 40001	SAMS - Cookie, Half&Half		87.08		N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240697</b>	<b>Invoice Number: HAMMEN 122923</b>	<b>Amount: 1,903.10</b>		
Description: Credit Dr. Hammen's CC/ JackStack		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00		
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 6491 0000 3 00000	JACKSTACK - Holiday Party		1,903.10		N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number:</b>	<b>Invoice Number: HR 122923</b>	<b>Amount: 415.61</b>		
Description:		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00		
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 6411 0000 3 00000	JOTFOR - Monthly Subscription		39.00		N	
10 2321 6491 0000 3 00000	MISSION TACO - HR PD Lunch for guests		85.61		N	
10 2642 6319 0000 3 00000	NORTHWEST MO - Career Fair Registration		100.00		N	
10 2642 6319 0000 3 00000	MSWU - Career Fair		20.00		N	
10 2642 6319 0000 3 00000	INDENTOGO - S StLouis		42.75		N	
10 2642 6319 0000 3 00000	INDENTOGO - R EVERIDGE		42.75		N	
10 2642 6319 0000 3 00000	INDENTOGO - J Wead		42.75		N	
10 2642 6319 0000 3 00000	IDENTOGO - D Dillard		42.75	0.00	N	

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240772</b>	<b>Invoice Number: HR 122923-1</b>	<b>Amount: 150.00</b>		
Description: eScreen Random Management Program		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00		
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2642 6319 0000 3 00000	PAYPAL - Abbot eScreen Registration		150.00		N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240682</b>	<b>Invoice Number: HR 122923-2</b>	<b>Amount: 97.00</b>		
Description: Floral arrangement for employee		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00		
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 6411 0000 3 00000	HYVEE - Floral Arrangement K Heishman		97.00		N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number: 23-240843</b>	<b>Invoice Number: HR 122923-3</b>	<b>Amount: 22.79</b>		
Description: Legacy Leaders/ Beverarges@ theRoasterie		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00		
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 6491 0000 3 00000	ROASTERIE - Coffee for Legacy Leaders		22.79		N	Final

<b>Vendor ID: SECURITYB</b>	<b>SECURITY BANKCARD CENTER, INC.</b>	<b>PO Number:</b>	<b>Invoice Number: MAINT 122923</b>	<b>Amount: 1,890.89</b>	
Description:		Invoice Date: 12/29/2023	Due Date: 01/12/2024	Status: AP 1099 Amount: 0.00	
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 1122401	Check Date: 01/12/2024	CC: X

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2541 6411 6905 3 00000	AMAZON - Water Filter Replacements		193.75		N	
10 2541 6411 0000 3 00000	AMAZON - Blinds		90.00		N	
10 2541 6411 6905 3 00000	AMAZON - FDC Metal Sign		19.94		N	
10 2541 6411 6905 3 00000	AMAZON - Vaccum Bags		152.94		N	
10 2541 6411 6905 3 00000	AMAZON - Water Filter Replacements		193.75		N	
10 2541 6411 0000 3 00000	AMAZON - Key Board		34.99		N	
10 2541 6411 6905 3 00000	AMAZON - Light for Dock		127.99		N	
10 2541 6411 6905 3 00000	AMAZON - Emergency and Exit Lights		239.83		N	
10 2541 6411 6905 3 00000	AMAZON - Light Bulbs		138.59		N	
10 2541 6411 0000 3 00000	HOTBLINDS - Roll Shades		248.40		N	
10 2541 6411 6905 3 00000	REEVES WIEDEMAN - Urinal parts		21.38		N	
10 2541 6411 1925 3 00000	WESTLAKE - Concrete Mix		9.99		N	
10 2541 6411 3925 3 00000	AMAZON - Fire Panel		15.68		N	
10 2541 6411 6905 3 00000	HOME DEPOT - Keylock, Bolts, Pail Liners		315.85		N	
10 2541 6411 6905 3 00000	HOME DEPOT - Tax Credit		(28.65)		N	
10 2541 6411 6905 3 00000	HOME DEPOT - Lattice		41.76		N	
10 2541 6411 6905 3 00000	HOME DEPOT - Chrome keylock		46.35		N	
10 2541 6411 6905 3 00000	HOME DEPOT - Batteries		28.35		N	
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC.</b>						
Description: Pizza Hut for OT meeting and organizing			<b>PO Number: 23-240807</b>	<b>Invoice Number: SPED 112923-2</b>	<b>Amount:</b>	<b>39.02</b>
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1			Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00			
Chart of Account Number Detail Description			Check Number: 1122401 Check Date: 01/12/2024 CC: X			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1221 6411 1925 3 12210	PIZZA HUT - Pizza		39.02		N	Final
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC.</b>						
Description: Elementary Life Skills			<b>PO Number: 23-240105</b>	<b>Invoice Number: SPED 122923-1</b>	<b>Amount:</b>	<b>77.21</b>
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1			Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00			
Chart of Account Number Detail Description			Check Number: 1122401 Check Date: 01/12/2024 CC: X			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1221 6411 6905 3 12210	WALMART - Life Skills Supplies		77.21		N	Incomplete
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC.</b>						
Description:			<b>PO Number:</b>	<b>Invoice Number: SS 122329</b>	<b>Amount:</b>	<b>1.99</b>
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1			Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00			
Chart of Account Number Detail Description			Check Number: 1122401 Check Date: 01/12/2024 CC: X			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2511 6412 0000 3 40001	GOOGLE - Storage Support Monthly Charge		1.99		N	
<b>Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC.</b>						
Description: SSWAM membership			<b>PO Number: 23-240789</b>	<b>Invoice Number: STUDENT SER 122923-1</b>	<b>Amount:</b>	<b>200.00</b>
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1			Invoice Date: 01/16/2024 Due Date: 01/16/2024 Status: AP 1099 Amount: 0.00			
Chart of Account Number Detail Description			Check Number: 1122401 Check Date: 01/12/2024 CC: X			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2111 6371 6905 3 40001	SSWAM -School Social Workers Association		50.00		N	Final
10 2111 6371 1925 3 40001	SSWAM -School Social Workers Association		50.00		N	Final

10 2111 6371 6905 3 40001	SSWAM -School Social Workers Association	50.00	N	Final
10 2111 6371 3925 3 40001	SSWAM -School Social Workers Association	50.00	N	Final

**Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: 23-240791 Invoice Number: STUDENT SER 122923-2 Amount: 716.00**

Description: ASCA membership  
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Invoice Date: 01/16/2024 Due Date: 01/16/2024 Status: AP 1099 Amount: 0.00  
Check Number: 1122401 Check Date: 01/12/2024 CC: X

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2111 6371 6905 3 40001	ASCA membership -Professional and Missou		179.00		N	Final
10 2111 6371 6905 3 40001	ASCA membership -Professional and Missou		179.00		N	Final
10 2111 6371 3925 3 40001	ASCA membership -Professional and Missou		179.00		N	Final
10 2111 6371 1925 3 40001	ASCA membership -Professional and Missou		179.00		N	Final

**Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: Invoice Number: TECH 122923 Amount: 747.33**

Description:  
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00  
Check Number: 1122401 Check Date: 01/12/2024 CC: X

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2511 6412 0000 3 40001	ZOOM - Record Meet Monthly Subscription		10.00		N	
10 2511 6412 0000 3 40001	TANDEM - Monthly Subscription		220.00		N	
10 1131 6412 3925 3 40001	GOOGLE - Monthly Subscription		252.50		N	
10 1111 6412 6905 3 40001	GOOGLE - Monthly Subscription		252.50		N	
10 2511 6412 0000 3 40001	ZOOM - Record Meet		12.33	0.00	N	

**Vendor ID: SECURITYB SECURITY BANKCARD CENTER, INC. PO Number: Invoice Number: TRANS 122923 Amount: 2,351.71**

Description:  
Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Invoice Date: 12/29/2023 Due Date: 01/12/2024 Status: AP 1099 Amount: 0.00  
Check Number: 1122401 Check Date: 01/12/2024 CC: X

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2552 6486 0000 3 00000	BP - GAS		62.41		N	
10 2552 6486 0000 3 00000	US OIL - GAS		18.00		N	
10 2552 6486 0000 3 00000	QT - GAS		21.01		N	
10 2552 6486 0000 3 00000	QT - GAS		27.00		N	
10 2552 6486 0000 3 00000	LOVES - GAS		275.00		N	
10 2552 6486 0000 3 00000	CASEYS - GAS		10.03		N	
10 2552 6486 0000 3 00000	BP - GAS		20.00		N	
10 2552 6486 0000 3 00000	QT - GAS		22.00		N	
10 2552 6486 0000 3 00000	QT - GAS		34.02		N	
10 2552 6411 0000 3 00000	ADVANCED AUTO PARTS - MISSING RECEIPT		43.68		N	
10 2552 6486 0000 3 00000	QT - GAS		36.00		N	
10 2552 6411 0000 3 00000	ABEEP - RADIO SERVICE		102.00		N	
10 2552 6486 0000 3 00000	QT - MISSING RECEIPT		18.00		N	
10 2552 6486 0000 3 00000	CASEYS - GAS		30.00		N	
10 2552 6486 0000 3 00000	QT - GAS		36.07		N	
10 2552 6486 0000 3 00000	QT - GAS		38.01		N	
10 2552 6486 0000 3 00000	QT - GAS		23.00		N	

01/17/2024 10:15 AM

Posted - All; Batch Description CC 122923

User ID: ALANFRA

10 2552 6486 0000 3 00000	QT - GAS	28.07	N
10 2552 6486 0000 3 00000	LOVES - GAS	240.00	N
10 2552 6486 0000 3 00000	BP - GAS	29.87	N
10 2552 6411 0000 3 00000	ADVANCED AUTO - BATTERY	208.92	N
10 2552 6411 0000 3 00000	ADVANCED AUTO - CORE CREDIT	(22.00)	N
10 2552 6486 0000 3 00000	QT - GAS	31.00	N
10 2552 6411 0000 3 00000	MO DMV - MISSING RECEIPT	85.04	N
10 2552 6486 0000 3 00000	QT - GAS	47.00	N
10 2552 6411 0000 3 00000	SEEBURG MUFFLERS - MISSING RECEIPT	810.00	N
10 2552 6486 0000 3 00000	QT - GAS	40.00	N
10 2552 6486 0000 3 00000	QT - GAS	17.58	N
10 2552 6486 0000 3 00000	QT - MISSING RECEIPT	20.00	N

Report 1099 Total: 0.00

Report Total: 27,419.22

## **Memorandum of Understanding**

between

Guadalupe Centers Charter Schools

5123 East Truman

Kansas City, MO 64127

and

Synergy Services, Inc.

400 E 6<sup>th</sup> St.

Parkville, MO 64152

This Memorandum of Understanding (MOU) is hereby made and entered into by and between Synergy Services Inc. School Based Program hereinafter referred to as Synergy Services and Guadalupe Centers Charter Schools. This MOU is to represent the intent and interest of partnership between the two parties above for the 2024-25 and 2025-26 school years.

**The purpose of this MOU is to establish a partnership between Synergy Services and Guadalupe Centers Charter Schools in order to provide trauma informed services and support to the students, families, staff, and the community. Synergy Services School Based Programming is grant funded; Synergy Services will continually request renewal of current funding sources and seek additional funding sources to fully implement services.**

**Synergy Services School Based Programming is guided by the six core attributes used to define Trauma Sensitive Schools (<https://traumasensitiveschools.org>) including 1. A shared understanding among all staff 2. The school supports all children to feel safe physically, socially, emotionally, and academically 3. The school addresses students' needs in holistic ways, taking into account their relationships, self-regulation, academic competence, and physical and emotional well-being 4. The school explicitly connects students to the school community and provides multiple opportunities to practice newly developing skills 5. The school embraces teamwork and staff share responsibility of all students and 6. Leadership and staff anticipate and adapt to the ever-changing needs of students.**

- A. Synergy Services shall provide services, based on adequate and continued funding, to Guadalupe Centers Charter Schools. Based on funding and needs of the school, Synergy may provide a variety of the services listed below. Services to be implemented will be communicated to the designated school contact. The School Based program uses an integrated care model. The model aims to continually improve outcomes by introducing and translating evidence-based practices to school settings. The model includes:
1. Therapy: Synergy Services will provide individual, family, and group therapy sessions to students, parents, and school staff identified as candidates in need of, or persons requesting counseling sessions. Therapy sessions may be conducted

## **Memorandum of Understanding**

during school hours or evening hours and be held in the school, community or in-home.

2. Trauma Sensitive Classroom Support: Synergy Services will provide educational lessons, curriculum, and materials within classrooms and small group settings with the goal of establishing mindful and trauma sensitive classroom settings. Staff at Guadalupe Centers Charter Schools will have access to the materials and will communicate with Synergy Services staff to determine schedule and target classrooms.
3. Trauma Informed School Support: Synergy Services will provide support and consultation to Guadalupe Centers Charter School staff and administration on trauma informed policies and practices within the school setting via a Learning Collaborative Team, participation on a support team within the school, and the implementation team of Synergy staff. Synergy Services staff will provide Professional Development information and trainings at least once per school semester on topics including but not limited to ACEs, Resiliency, and Trauma Informed Care.

### **B. Guadalupe Centers Charter Schools shall:**

1. Provide Synergy Services a designated staff member to serve as the primary point of contact for Synergy Services. Minimally, this staff member will communicate the following
  - i. Students and families identified for services and progress towards obtaining consent forms to participate in services
  - ii. School communications including schedules, events, change in usual school schedule that could impact services
  - iii. Student and family concerns, issues, or questions regarding services provided by Synergy Services
2. Provide Synergy Services staff with a designated working space with adequate privacy to create a therapeutic environment.
3. Provide Synergy Services staff with the necessary ID Badge, parking pass, and other necessary items specific to Guadalupe Centers Charter Schools.
4. Allow participation and consultation on Guadalupe Centers Charter Schools staff workgroup or other configuration of staff, administration, and families designated to assess and implement trauma informed practices and policies within the school setting.
5. Designate time within classrooms to allow Synergy Services staff to provide instruction, support and consultation for trauma sensitive classrooms.
6. Designate time for Synergy Services to provide professional development at least one time per semester.

### **C. Communication: Children receive the most effective care when treated in the context of their school, family, and community. Children and adolescents require the inclusion of family, schools, social service systems and other relevant parties in the treatment process. Collateral contact (i.e., communication that occurs between the agency clinician and others) allows for the gathering and exchange of necessary information to provide care.**

## **Memorandum of Understanding**

Professionals coming from different perspectives need to find some common ground to work cooperatively for the sake of the child. Service providers need to recognize that they have multiple groups of clients or consumers: the child/family, the school personnel, and other providers. While most of the time these two groups share the same goals, there may be times these two groups have different needs and immediate goals. The mental health clinicians and case managers need to recognize their ethical and professional responsibilities to these parties. The family may request that certain information be held in confidence and not shared with the school and may request outside evaluations.

- D. Eligibility: Students and families are eligible for services if they are enrolled in Guadalupe Centers Charter Schools. Students or families who are no longer enrolled will be referred for out-patient therapy and case management services offered by Synergy Services or referred to another agency in the community.
- E. Limitations of Liability: To the extent permitted by Missouri law and without waiving sovereign immunity, each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its employees. The parties do not relinquish or waive any rights under applicable state laws.
- F. Background Checks: Synergy Services personnel that come into contact with students must undergo background checks consistent with Synergy Services state-licensed facilities which include at a minimum, a criminal fingerprinting and background check, and the Family Safe Care Registry. Proof of background checks can be made available to the school.
- G. Confidentiality: Synergy Services acknowledges that it will have access to confidential information regarding students and families, including but not limited to education and medical records of students. Both during the term of this MOU and thereafter, Synergy Services agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information as well as any other information protected from public disclosure by federal or state law or by the policies and procedures of Synergy Services. Synergy Services will not disclose any confidential information to any third party except as may be required in the course of performing services and any disclosure will be in compliance with the Family Education Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- H. Effective Date, Administration, and Termination:
  - 1. The terms of this MOU will become effective on July 1, 2024
  - 2. This MOU may be modified by the parties and shall be made by mutual written consent of the parties.
  - 3. The terms of this MOU, and any mutually agreed upon modifications, will remain in effect until either party terminated this MOU with thirty (30) days written notice.

## **Memorandum of Understanding**

This MOU presents the understanding reached between Synergy Services and Guadalupe Centers Charter Schools. By signing below, the Parties have caused their duly authorized representatives to execute this MOU and accept the terms, responsibilities, obligations, and limitations set forth in this MOU.

Approved for Synergy Services, Inc:

\_\_\_\_\_  
Dennis Meier, Co-Executive Director  
Synergy Services, Inc

\_\_\_\_\_  
Date

Approved for Guadalupe Centers Charter Schools

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date



## Summer School Coordinator

The Guadalupe Centers Charter Schools serves 1600 students ranging from PreK-12 and is a free, open-enrollment public charter school. Over 92% of our students are Latinx. Our school system consists of Guadalupe Centers High School, Guadalupe Centers Middle School, and Guadalupe Centers Elementary School. Our system grew out of Guadalupe Centers' educational programming. Guadalupe Centers is the longest continuously operating agency serving the Latinx community in the US since 1919. Our roots in our community run deep.

There are many benefits to working at GCCS with some of them being:

- **Student and Families:** GCCS teachers strive to form strong relationships with our students and their families. Our organization grew out of Guadalupe Centers, the longest continuously operating agency serving the Latinx community in the US. These community ties are integral to who we are.
- **Staff Autonomy:** Teachers at GCCS appreciate having the autonomy to try proven and new approaches in their classroom and are encouraged to innovate. The experience of teachers is valued and they are given space to collaborate and share their best practice with each other.
- **Coaching and Development:** Staff at GCCS collaborate with their leaders on their growth and development. GCCS teachers set a professional development goal in collaboration with their coaches, colleagues, and in district initiatives. All staff are aligned on working on their development over the year.

### Summary:

We are seeking a highly organized and motivated individual to fill the role of Summer School Coordinator. The successful candidate will be responsible for developing and implementing the framework for our Pre Kindergarten - 12th grade summer school program. This role involves coordinating with teachers, staff, and principals to ensure a smooth and effective summer school experience.

**Reports To:** Assistant Superintendent of Academic Services

### Key Responsibilities:

#### 1. Curriculum Development

- Develop a comprehensive curriculum for Pre Kindergarten - 12th grade summer school programs.
- Collaborate with teachers and subject matter experts to ensure curriculum alignment with educational standards and objectives.

## **2. Resource Management**

- Coordinate with suppliers and vendors to ensure timely delivery of materials, technology, and furniture for classrooms.
- Support principals with the procurement of necessary resources to facilitate a conducive learning environment.

## **3. Teacher Placement**

- Assist the Human Resources department in the placement of qualified teachers for the summer school program.
- Collaborate with principals to match teachers with appropriate grade levels and subjects.

## **4. Logistics Oversight**

- Manage and oversee the logistical aspects of summer school, including scheduling, classroom assignments, and transportation if applicable.
- Address any issues or challenges that may arise during the program's duration.

## **5. Communication and Collaboration**

- Facilitate effective communication between teachers, staff, principals, and other stakeholders.
- Collaborate with school leadership to ensure alignment between the summer school program and overall educational goals.

## **6. Quality Assurances**

- Conduct regular evaluations of the summer school program to ensure it meets quality standards.
- Gather feedback from teachers, students, and parents to identify areas for improvement.

## **Qualifications**

- Bachelor's degree in Education, Administration, or a related field.
- Proven experience in educational program coordination or a similar role.
- Strong organizational and project management skills.
- Excellent communication and interpersonal abilities.
- Familiarity with educational standards and curriculum development.
- Ability to work collaboratively with diverse stakeholders.

## **Preferred Qualifications**

- Bilingual ability, English required and Spanish preferred.

## **Duration**

This position is a temporary, stipend role during the months of February - July, corresponding to the duration of development and oversight of the summer school program.

If you are passionate about education, possess strong organizational skills, and have a commitment to providing a positive learning experience, we encourage you to apply for the Summer School Coordinator position. Join us in creating an engaging and enriching summer school environment for students from Pre Kindergarten to 12th grade.

## **Physical Demands:**

- Prolonged periods of sitting or standing.
- Must be able to lift up to 15 pounds at times.
- Must be able to access and navigate all areas of the school and other facilities as needed.

## **Summer School Coordinator Stipend Amount: \$10,000**

## **Application Process:**

Please complete an application which may be found at <https://www.gck12.org/o/gc/page/work-for-gccs>. If a position requires a degree, please upload a copy of transcripts and/or degree certification to your application. Other attachments such as a cover letter or resume can also be uploaded and attached to the application.

Guadalupe Centers, Inc. conforms to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities' individuals with disabilities, and veterans to apply to all of our job openings. We are an Equal Opportunity Employer, who fully and actively supports equal access for all qualified applicants, regardless of race, color, religion, gender, sexual orientation, national origin, age, disability status, Genetic Information or Testing, Family and Medical Leave, protected veteran status, or any other characteristic protected by law, and prohibits retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint, or otherwise oppose discrimination.



## JVS Interpreter Services Scope of Work

### **Statement of Service:**

Jewish Vocational Service Interpreter Services (JVSIS) raises the standard of health care and social services by providing qualified interpreters and translators who can serve the area's growing limited-English proficient (LEP) communities. Interpreters and translators are trained and screened by JVSIS and encouraged to continue developing their skills through advanced study. JVSIS uses an online system scheduling both interpreting and translating appointments. Customers/requesters are provided a username and password (temporary) only they use.

### **JVSIS Rate Schedule**

**JVS provides affordable, quality interpreting and translating in the major languages spoken in our region, including rare and hard-to-find languages. We work to provide an affordable rate for your interpreting and translation requirements.**

- Public (non-profit organization) rate: \$48/hour.
- Non-profit health care provider rate: \$53/hour.
- Private company rate: \$58/hour.

Main languages covered: Amharic, Arabic, Burmese, Mandarin and Cantonese Chinese, Dari, Farsi, Karen, Nepali, Oromo, Pashto, Spanish, Somali, Swahili, Vietnamese.

- Requires a two-hour minimum for in-person and video remote assignments. We request payment for mileage at \$.50 per mile, when mileage is required. **Phone calls requiring interpretation are determined on a pro-rated basis (15-minute increments)** not subject to the 2-hour minimum. Every effort is made to keep rates affordable. Translation rates are \$.24 per word, 160 word min. For documents that do not have a word count: \$45 per document page. We need to see these documents ahead of time for final pricing.
- We have instructions for easy scheduling 24 hours per day on-line through the JVS Scheduling System (Fluency). When you contract with us, we send you directions. Please read carefully as you will need to set up your password and username.
- For further questions on rates or contracting with us please contact Maria Rodriguez, Interpreter Services Manager: 816-629-8933 or [jvsinterpreters@jvskc.org](mailto:jvsinterpreters@jvskc.org).
- If you need an interpreter within 24-hours, please feel free to contact us and we will assist. Our office hours are 8:30 am to 4:30 pm, Monday through Friday.

- Some rates may change depending on services required. Any adjustment to the above rate schedule requires prior approval of both parties.

## **Service Expectations:**

### **Scheduling of Interpreters**

The scheduling of interpreters is done solely through the JVSIS office and not with interpreters directly. A customer can set up appointments, cancel appointments and change the times and dates of an appointment in the online system.

### **Appointment Time**

For in-person interpreting, the time begins upon arrival at the appointment facility and continues until the interpreter is dismissed to leave. *A provider or agency contact will be asked to sign the interpreter's voucher or App with start time and stop time entered upon completion of the appointment.* If the interpreter is instructed by your staff to accompany the patient/parent to the pharmacy, office or lab, the time will continue until they are finished.

### **Telephone Interpreting**

For greater flexibility and to save time, we can offer confirmation calls and conference calling. A confirmation is a reminder to the client to arrive on time for the appointment. These can be requested at the same time as you request the face-to-face interpreter or as a separate request. A conference call is requested when you want to speak with the client by phone and use an interpreter to do so. These are 3-way calls between you, the client, and the interpreter. You make those requests using the online system and including the phone number you want the interpreter to call.

### **Punctuality**

Each interpreter will arrive for appointments on time. If there is a problem, JVSIS will need to be notified.

### **Interpreter Encounter Records and Invoicing**

The JVS interpreter's voucher is submitted by the interpreter's app or when the interpreter sends a signed voucher to us. The requesting customer will need to determine if any additional paperwork, approval or signatures in its records are required. We provide an invoice for the interpreter's assigned appointment to the customer. The invoice includes the date of the assignment, name of the interpreter or language used in the session, number of hours, minutes or pages (for translation) and the rate.

### **Dress Code**

Each interpreter is required to follow a business casual dress code policy.

### **No-show Clients/Patients and Same Day Cancellations**

If a client or patient does not arrive within thirty minutes of the appointment (unless directed otherwise by the customer), the interpreter will be cancelled and the interpreter paid. Customers can cancel through the online system. JVSIS will bill the full appointment time for a cancellation that occurs within less than 24 hours.

JVS offers a credit to the customer for the next assignment if an interpreter does not show on an accepted assignment.

### **JVS Interpreter Services Monitoring**

JVS monitors performance of interpreters by 1) conveying any immediate feedback, constructive or praising of the interpreter from the customer; 2) resolving with the interpreter any communication issue that resulted from the session and was reported to JVSIS; 3) not renewing the services of an interpreter who was proven to violate confidentiality, misrepresent his or her knowledge or display unprofessional behavior. Interpreters are selectively reviewed to determine if they will be contracted for further services. This decision is based on their history of reliability; the quality of feedback from the customer about performance, and their overall commitment to advancing themselves in their profession. The online system provides an evaluation form for use.

### **Qualifications to Interpret**

JVSIS contracts with interpreters from many diverse backgrounds. Minimum requirements include: 1) training in Bridging the Gap, JVS training courses, the MCC program, the Spanish Bilingual Assistant Program, Maple Woods Community College, Johnson County Community College; 2) worked or studied in the target language(s) and English for at least 3 years (exceptions are made if the interpreter applies with a good recommendation of proven ability and the language is rare/hard to find, and very needed in the community); 3) High school education; 4) experience in health care (or sector in which interpreter will be placed) interpreting as a linguist in the U.S. Army; interpreting for the UNHCR, intensive voluntary interpreting experience, experience interpreting with interpreter companies, interpreting in social service agencies, clinics, hospitals or the sector in which the interpreter expects to be placed.

### **Special Note on Interpreting Sessions**

Interpreters are trained to provide interpreting services within very specific roles and are not expected to go beyond providing an accurate, faithful interpretation of the session. At the beginning of the assignment, a *pre-session* is established to promote a productive, harmonious, team approach between the patient, provider and the interpreter. The Interpreter will explain to the client/patient and the provider that *the Interpreter will interpret everything that is said and interpret in the first person.* The Interpreter may intervene if necessary, to make either party aware of any cultural barrier that could hinder further understanding in communication.

### **Liability**

JVSIS interpreters are covered for professional liability (errors and omissions) through Philadelphia Insurance Companies with coverage amounts not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate. JVSIS will provide evidence of insurance to the customer.

### **Recruitment and Selection of Interpreters**

All interpreters are interviewed by the Manager of Language and Cultural Services. They receive an orientation and are evaluation of their interpreting capacity. They are informed regarding confidentiality, using a pre-session, using first person, how to intervene for clarification and how to address cultural issues. They submit a signed confidentiality agreement stating they will follow HIPAA standards. They are expected to advance their expertise by taking more courses in interpreting offered by area educational institutions, and by joining professional interpreting organizations.

### **Screening Interpreters**

All interpreters receive a background check (Validity). Their documents are submitted to E-verify. Interpreters working in health care can provide documentation of health status, such as a negative skin TB test or documentation of a flu shot, if required by the entity.

### **Interpreter Training and Professional Affiliations**

A JVSIS interpreter is a trained professional who has proficient knowledge and skills in two or more languages and employs that skill in a public sector setting in order to facilitate communication among parties using different languages. The skills of a JVSIS interpreter include cultural competency, awareness and respect to all parties involved, as well as mastery of medical and colloquial terminology. This makes possible the conditions of mutual trust and accurate communication leading to effective provision of health and social services. A translator is also a trained professional who has proficient knowledge and written skills in two or more languages and employs that skill in providing a written translation from one language to another. Usually, the language that the document is translated into is the native language of the translator.

JVSIS interpreters are provided a thorough orientation to the Interpreter's Code of Ethics (National Council on Interpreting in Health Care). The majority has passed Bridging the Gap™, the forty-hour training for medical interpreters, or has attended a community college program such as Maple Woods Community College, or other accredited continuing education programs nationwide. Others have interpreted for the U.S. Armed Services or refugee camps where they once lived.

- JVSIS served on the Certification Commission for Healthcare Interpreters, the first national commission committed to creating a vendor-neutral certification for healthcare interpreters.
- JVSIS has published "Training Workers and Interpreters in Health Care Settings to Assist Clients with Limited English Proficiency" in the *Cultural Competence in Health Care Social Work Practice* series, 2005.
- JVSIS has served on the National Council for Interpreting in Health Care's Languages of Limited Diffusion Workgroup, a national affiliation of interpreting instructors who identify instruction resources.

We encourage interpreters to join the National Council on Interpreting in Healthcare, the American Translators Association, and the Midwest Chapter of the American Translators Association, an especially active local chapter based in Kansas City.

### **The Interpreter's Code of Ethics**

JVSIS Interpreters adhere to the code of ethics recommended by the National Council on Interpreting in Healthcare: [www.ncihc.org](http://www.ncihc.org).

JVSIS interpreters accept translation and interpretation of assignments in accordance with their knowledge, skills and experience.

JVSIS interpreters convey the content truly and faithfully striving that the message sent is the message received.

JVSIS interpreters keep all information learned confidential, according to the requirements of applicable law, to protect the privacy of the patient and as appropriate, serve the interest of the parties involved.

JVSIS increases the number of trained interpreters who serve the LEP community by providing Bridging the Gap™ the 40-hour medical and social services training for bilingual interpreters. The training covers basic interpreting skills; the Interpreter's Code of Ethics; health care terminology; communication skills; cultural competency and professional development. On completion, the interpreter earns a "Certificate of Completion in Bridging the Gap."

Language and Cultural Services provides cultural competency in-service training for health care and social services professionals on the front-lines of service. Trainings are offered in hourly segments, partial day or full-day segments and explore the region's changing demographics, cultural practices of new ethnicities, and issues related to Title VI of the 1964 Civil Rights Act.

Language and Cultural Services offers a cultural competency assessment for non-profit social service organizations who are striving to improve their services to LEP clients. Assistance with developing LEP policies, determining future demand for language and cultural services and guidelines, identifying bilingual candidates for position openings and becoming Title VI compliant is provided.

### **Special Situations in Interpreting**

If the client/ patient speaks some English and does not want an interpreter, or brings their own interpreter, the JVSIS interpreter should not leave the appointment until they have explained the situation to the provider and obtained the provider's permission to leave. Often a client/patient is comfortable using limited English or a friend, but the provider will want the interpreter to stand by to help out. If an interpreter from another agency shows up, the interpreter will contact JVSIS immediately. If the interpreter encounter is cancelled at this point, it will be billed as a cancellation.

JVSIS interpreters, especially those who are new to the city, are encouraged to seek contract employment from as many interpreting agencies as they can. However, we appreciate that our JVSIS customers do not take the initiative to privately solicit the services of a contracted JVSIS interpreter they have met through us. We also realize that employment opportunities arise that would benefit the interpreter and the customer. Interpreters are encouraged to pursue opportunities on their own that offer salaried, fulltime or part-time employment within an agency, company, or any other institution.





## CONTRACT AGREEMENT FOR JVS INTERPRETER SERVICES

The following is an agreement between Jewish Vocational Service Interpreter Services (JVSIS) and \_\_\_Guadalupe Centers Charter Schools\_\_\_\_\_ who each agree to the terms outlined in the JVS Scope of Work, beginning on \_January 26, 2024\_\_\_ and ending on \_\_\_N/A\_\_\_\_\_. Contract can continue if no end date is specified. **Please return this signed copy + contact page with billing info and requester info to [jvsinterpreters@jvskc.org](mailto:jvsinterpreters@jvskc.org)**

### Jewish Vocational Service Interpreter Services

Interpreter Services Manager: Maria A. Rodriguez  
4600 Paseo  
Kansas City, MO 64110  
Scheduling: [jvsinterpreters@jvskc.org](mailto:jvsinterpreters@jvskc.org)  
Phone: 816-629-8933

### ADDITIONAL TERMS OF AGREEMENT: **N/A**

#### Signatures

##### JVSIS:

Signature

**Maria A. Rodriguez- IS Manager**

Printed Name

#### **Customer:**

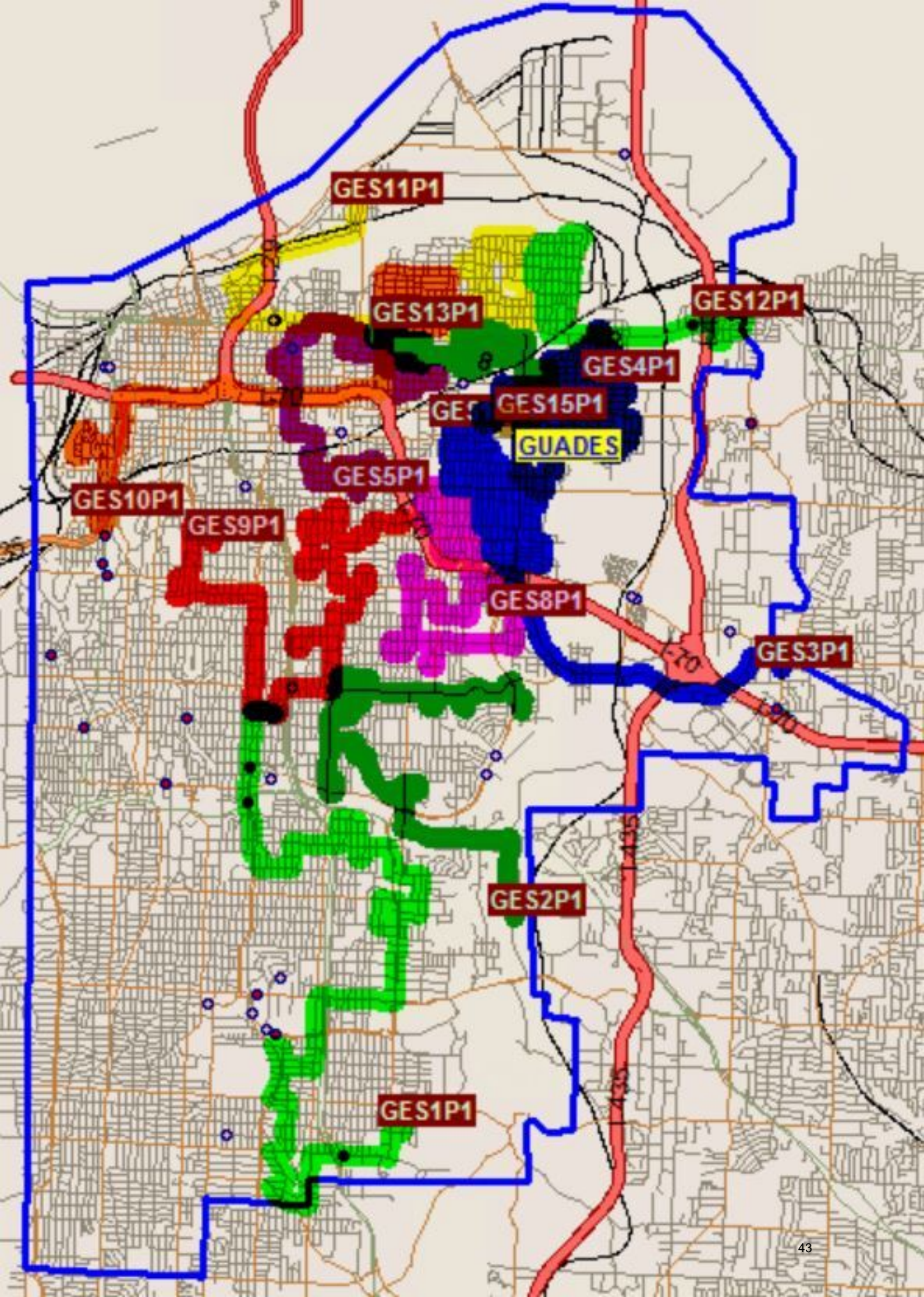
Signature

**Jose "Beto" Lopez, Board Chair**

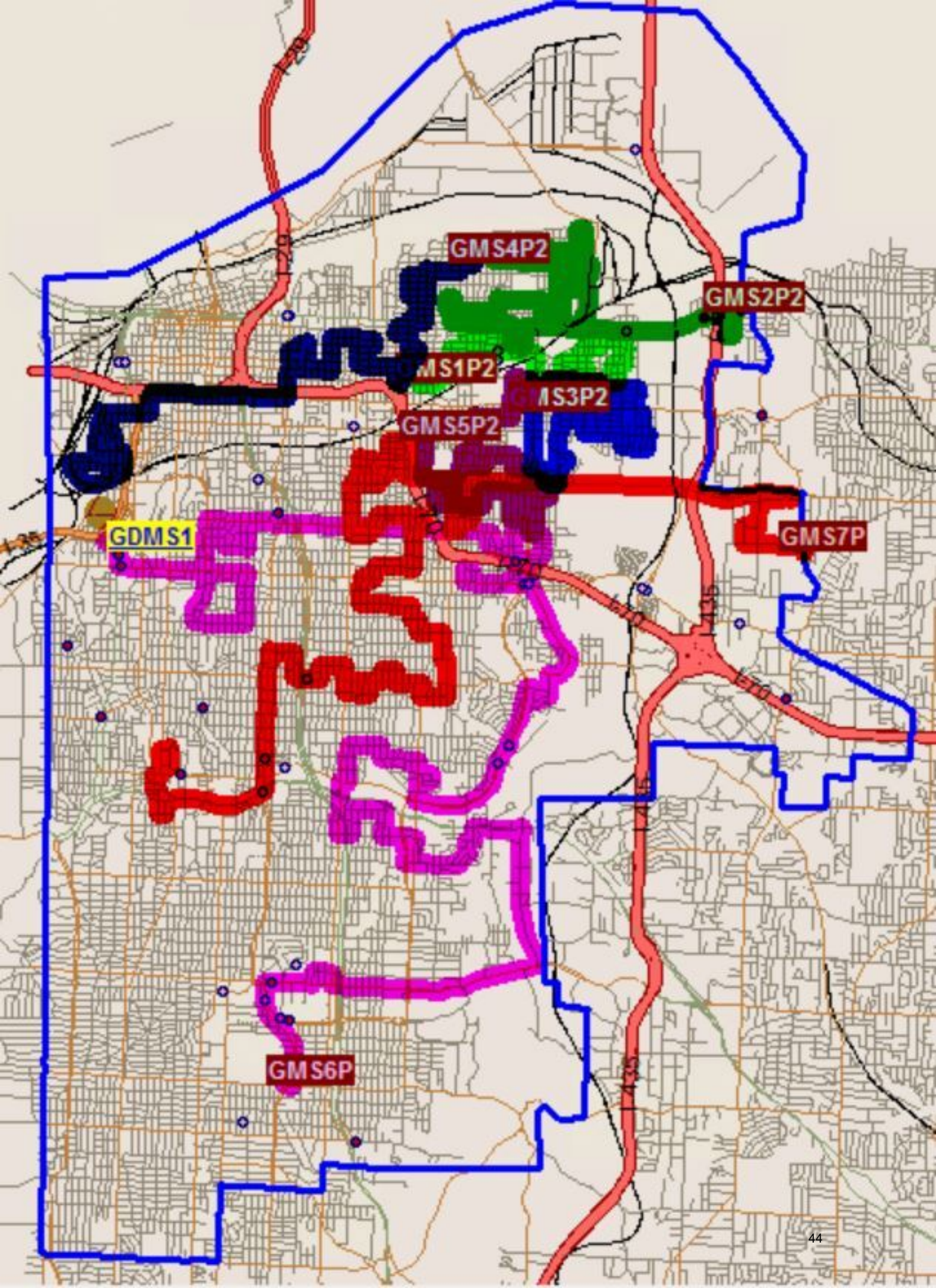
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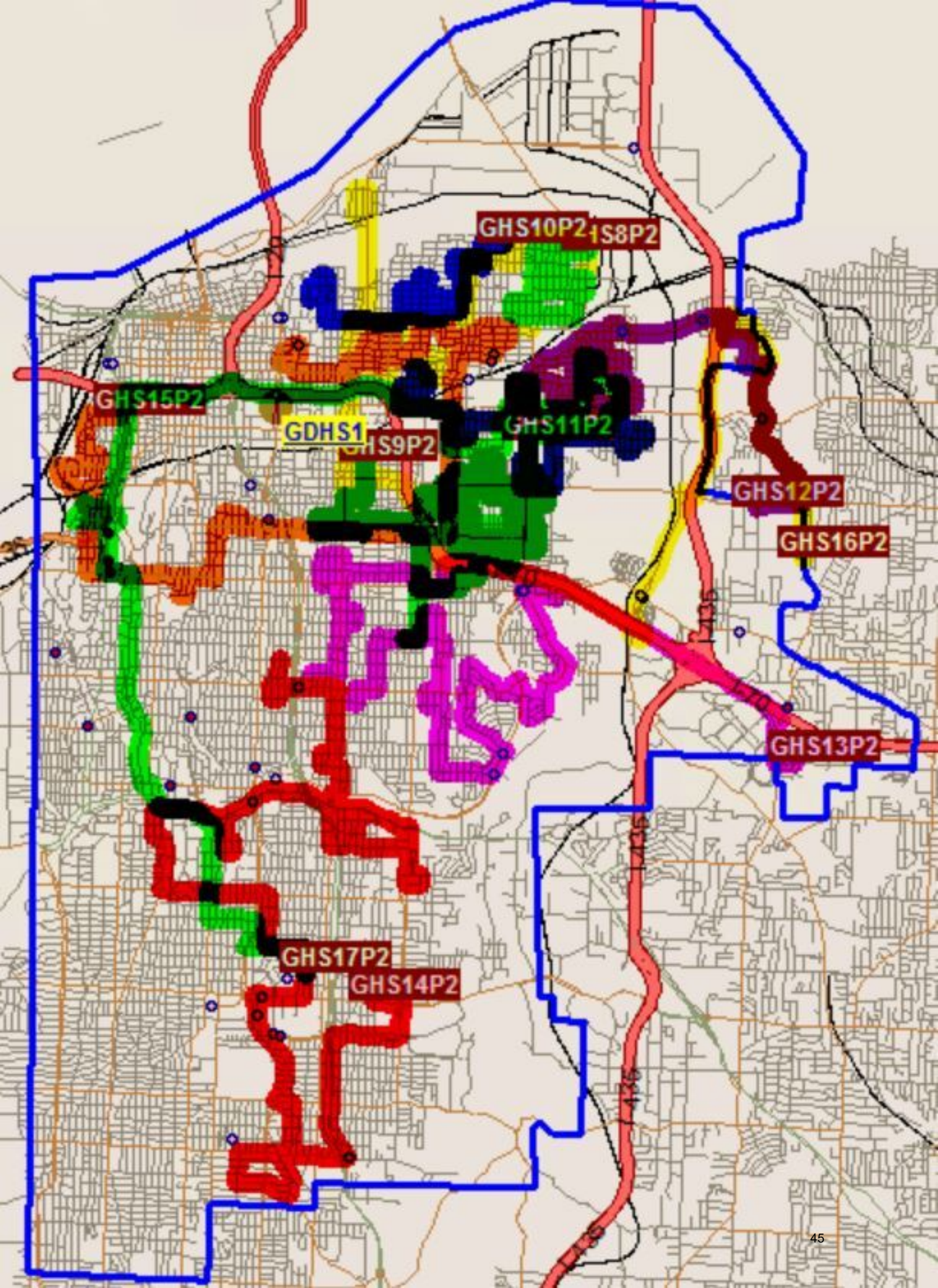














## **School Resource Officer \*\*\*DRAFT\*\*\***

The Guadalupe Centers Charter Schools serves 1600 students ranging from PreK-12 and is a free, open-enrollment public charter school. Over 92% of our students are Latinx. Our school system consists of Guadalupe Centers High School, Guadalupe Centers Middle School, and Guadalupe Centers Elementary School. Our system grew out of Guadalupe Centers' educational programming. Guadalupe Centers is the longest continuously operating agency serving the Latinx community in the US since 1919. Our roots in our community run deep.

There are many benefits to working at GCCS with some of them being:

- **Student and Families:** GCCS teachers strive to form strong relationships with our students and their families. Our organization grew out of Guadalupe Centers, the longest continuously operating agency serving the Latinx community in the US. These community ties are integral to who we are.
- **Staff Autonomy:** Teachers at GCCS appreciate having the autonomy to try proven and new approaches in their classroom and are encouraged to innovate. The experience of teachers is valued and they are given space to collaborate and share their best practice with each other.
- **Coaching and Development:** Staff at GCCS collaborate with their leaders on their growth and development. GCCS teachers set a professional development goal in collaboration with their coaches, colleagues, and in district initiatives. All staff are aligned on working on their development over the year.

### **Summary:**

The School Resource Officer (SRO) plays a crucial role in fostering a safe and secure learning environment within the school community. This position involves collaboration with school administrators, staff, students, and local law enforcement to ensure the well-being of all individuals on school premises. The SRO serves as a positive role model, promotes positive relationships between law enforcement and the school community, and addresses safety concerns through a proactive and preventive approach.

**Reports To:** Assistant Superintendent of Student Services and Operations

### **Required Skills/Abilities and Key Responsibilities:**

- Serves as visible and active law enforcement officer within the school district dealing with law-related areas such as drugs, traffic, trespassing, fighting, and thefts.

- Conducts routine patrols of assigned facilities to include buildings, parking lots, and district-owned, leased, or rented equipment. Assists with the operation of system equipment including alarm systems, surveillance equipment, and other security systems.
- Counsel individual students in law-related areas which affect the student's ability to function effectively in the educational environment.
- Conducts mini-courses or workshops on drugs, law enforcement, safety, good citizenship, and other areas for students and parents as time permits.
- Coordinates security for crowd and vehicle control at extracurricular activities and special events.
- Assists other law enforcement agencies with incidents involving local criminal activity that may impact student or site safety.
- Maintains appropriate documentation related to activities that may include police reports, activity logs, or other documentation.
- Performs other duties as assigned by the appropriate administrator.
- Assist in the prevention/control of crime and disorder in the school district and the immediate area of an assigned school. Conduct or assist in the investigation of offenses on campus.
- Enforce state statutes or applicable Kansas City municipal ordinances as appropriate.
- Appear in court and assist in prosecution and other judicial processes as appropriate.

### **Education and Experience:**

- A minimum of 5 years experience as a police officer.
- Missouri [P.O.S.T. \(Peace Officer Standards and Training\)](#) certification.
- Desire and interest in performing the function of a school police officer.
- Ability to obtain the Basic School Resource Officer Certification either through NASRO or the Missouri Police Chiefs Association.
- Possess, or be able to obtain, current firearms certifications with all department-owned, supplied, or required weapons.
- Establish and maintain cooperative working relationships with a variety of citizens, public and private organizations, district staff and educators, and County and State Law Enforcement agencies.
- Valid Missouri Driver's License.
- Approve Criminal History check in accordance with P.O.S.T. certification requirements.
- Employment / Criminal Background Check.
- Drug Screen.

- Understand and comply with department and school district policies and procedures
- Ability to operate and perform basic computer skills.
- Strong organizational skills.
- Positive verbal communication skills with employees and the general public. Possess all qualifications, training, and certification required by the State of Missouri for individuals serving as peace officers according to Chapter 590 RSMo.

### **Desired Knowledge**

- Principles of community policing and a willingness to work collaboratively with the community.
- Principles and practices of law enforcement, investigation, patrol, community services, and related police services.
- Criminal law, codes, ordinances, and court interpretations including rights of citizens, apprehension, arrest, search and seizure, and rules of evidence.
- Pertinent Federal, State, and local laws, regulations, codes, ordinances, and policies.
- Effective leadership, mentoring, team building, methods, and problem solving techniques.
- Persuasive written and oral communication and presentations with individuals and before groups.
- Organizational development, reorganizations, and program development, evaluation, and goal setting.
- Bilingual (Spanish/English) preferred.

### **Physical Demands:**

- Ability to stand, walk, and move quickly to respond to incidents.
- Ability to lift and carry equipment as needed.
- Physical fitness to meet job requirements.

### **Salary Range (Commensurate with Experience): \$48,000 - \$56,000**

We offer competitive compensation and benefits packages, as well as opportunities for professional growth and development. If you are passionate about making a difference in the lives of students facing challenges and are dedicated to their educational success, we encourage you to apply for the position of Alternative Setting Facilitator.



**Application Process:**

Please complete an application which may be found at <https://www.gck12.org/o/gc/page/work-for-gccs>. If a position requires a degree, please upload a copy of transcripts and/or degree certification to your application. Other attachments such as a cover letter or resume can also be uploaded and attached to the application.

Guadalupe Centers, Inc. conforms to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities' individuals with disabilities, and veterans to apply to all of our job openings. We are an Equal Opportunity Employer, who fully and actively supports equal access for all qualified applicants, regardless of race, color, religion, gender, sexual orientation, national origin, age, disability status, Genetic Information or Testing, Family and Medical Leave, protected veteran status, or any other characteristic protected by law, and prohibits retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint, or otherwise oppose discrimination.

## **4000 PERSONNEL SERVICES**

### **Other Leave**

### **Policy 4320**

#### **Bereavement Leave**

A maximum of five (5) days may be used for bereavement purposes. Bereavement leave is available only upon the death of a member of the employee's immediate family. Immediate family member is defined as spouse, parent, mother-in-law, father-in-law, brother or sister-in-law, grandparent, child, sibling, daughter or son-in-law, grand child or non-family member living in employee's home. Days needed for bereavement, outside the death of an immediate family member may be granted through accumulated PTO.

#### **Leave for Jury Duty**

Employees called for jury duty, for participation in the jury selection process, or subpoenaed to testify in a civil or criminal proceeding will be granted leave with pay. Employees will receive their normal pay. Employees called for jury selection or service on a jury will not be requested or required to use PTO for time required in such civic service.

#### **Military Leave**

For appropriate military leaves of absence, benefits and reinstatements will be granted pursuant to state and federal law. Employees who are considering service or who have been called to "serve in the uniformed services" should contact Human Resources for further details and obligations regarding military leaves. An Employee who is a member of a military reserve unit is entitled to leave to fulfill military training requirements. The unpaid leave will not affect the employee's status, seniority, PTO, bonus, advancement, or other advantages of employment.

RESOLUTION

A RESOLUTION ADOPTING REVISIONS TO EXISTING BOARD POLICY

WHEREAS, the Board of Directors of Guadalupe Educational System, Inc. has policies that provide the Board, School Administrators, staff, students and patrons with organizational structure, rules and procedures for the operation of the Guadalupe Centers Charter Schools;;

WHEREAS, in order for consistency in the application of leave policies between GCI and GES Board Policy 4320 requires amendment;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GUADALUPE EDUCATIONAL SYSTEM, INC. AS FOLLOWS:

1. The Board of Directors hereby revises, incorporates, and amends its Board Policy 4320-Other Leave a copy of which is attached hereto.
2. The Board amends and readopts 4320 with an immediate effective date.

PASSED THIS \_\_\_\_ DAY OF JANUARY 2024 BY THE BOARD OF DIRECTORS OF THE GUADALUPE EDUCATIONAL SYSTEM, INC.

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Jose Beto Lopez, President of the  
Board of Directors

ATTEST:

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Secretary  
To the Board of Directors

# MCGRAW-HILL TEXTBOOK PILOT AGREEMENT

Thank you for choosing to pilot our **Reveal Math program** as part of your curriculum selection process. We believe that the following guidelines are necessary to achieve a successful pilot partnership.

## ***RESPONSIBILITIES OF MCGRAW HILL:***

McGraw-Hill agrees to provide the following:

1. Provide titles and quantities on the attached quote through **February 5, 2024-March 5, 2024**. These will be provided in digital format on a loan.
2. An assurance of availability from your MH Sales Representative and Digital Technical Support team for the instructor(s) to contact with any questions and/or technical questions during the pilot program.
3. MHSE will provide pilot training to the piloting team by **live webinar**.

## ***RESPONSIBILITIES OF Guadalupe Centers Charter Schools:***

Prior to the start of the pilot:

1. Identify instructor(s) who will participate in the pilot program. Allow for online in-service and follow up conversations of instructor(s) with MH Sales Representative as agreed upon by both the MH Sales Representative and the local school administrator.
2. Provide Metrics which will be used to evaluate the program.
3. If available, complete ConnectEd/OLP Professional Development course prior to the live training with the consultant.
4. Purchase materials in the amount of **\$700.96 (includes shipping)** for the pilot. School/District will retain any paid items following the pilot, these are non-refundable.

Upon Completion of the pilot program:

5. Pilot teachers may be asked to complete a written evaluation of his/her experience using the McGraw-Hill program.



## MCGRAW-HILL TEXTBOOK PILOT AGREEMENT

This agreement is to remain in effect through **February 5, 2024- March 5, 2024**. If this agreement is voided by either party during this school year, all pilot materials will be returned to McGraw-Hill at the school/districts expense.

\_\_\_\_\_  
School Name

(\_\_\_\_\_)\_\_\_\_\_  
Phone

\_\_\_\_\_  
School Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Instructor or Department  
Chairperson Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
MH Sales Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
MH District Manager

\_\_\_\_\_  
Date

Ship Materials to the Attention of: \_\_\_\_\_

Email of Master Code Holder: \_\_\_\_\_

Provide the contact information for each piloting teacher/staff member below. Your McGraw-Hill representative will be in communication with piloting teachers by email throughout the pilot.

Pilot Teacher(s)	Grade Level	Email Address
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## MCGRAW-HILL TEXTBOOK PILOT AGREEMENT

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**GRANTOR:** School Smart KC, Inc.

**GRANTEE:** Guadalupe Centers Charter School

**CONTACT:** Alex Thiessen

**TOTAL AMOUNT:** \$5,000.00

**PROJECT DATES:** 1/22/2024 – 5/31/2024

**GRANT PURPOSE:** As defined in Exhibit A

## GRANT TERMS

1. **Use of Grant Funds.** You may use the grant funds only for the purpose and with activities undertaken to achieve the outputs and outcomes specified in **Exhibit A** and with all grant funds applied to the line items listed in the budget attached as **Exhibit B**. All uses of the grant funds must be consistent with religious, charitable, scientific, literary, or educational purposes within the meaning of the Internal Revenue Code, as amended. In addition:
  - All grant funds are required to be used for direct project/program expenses. Any portion used for indirect, allocated, or overhead expenses will be reviewed and approved on a grant-by-grant basis.
  - All unused grant funds should be returned directly to the Grantor at the end of the grant period, or upon termination of the grant, whichever is earlier.
  - You acknowledge that the Grantor has not earmarked the grant funds or any portion thereof for distribution to any individual other than as compensation for services rendered in furtherance of the grant.
2. **Grant Payments and Reports.** The Deliverables, Payment and Reporting Schedule is contained in **Exhibit C**. Grant funds will be paid provided that applicable conditions and milestones have been met, that previously paid amounts have been expended as expected according to **Exhibit B**, and that there is satisfactory progress in achieving the purpose of the grant and the outputs and outcomes defined in **Exhibit A**. Payments may be withheld, reduced and/or the grant terminated if the Grantee is not able to meet these or other obligations. Progress and Final reports are to be used to detail such progress and should be in the format provided by Grantor. Grantor may withhold payment until the past due report is received and may terminate the grant if reporting is consistently late or absent.
3. **Exempt Organization Status.** You certify that the Internal Revenue Service has determined you are:
  - a tax-exempt organization under Section 501(c)(3) of the Code and;
  - “not a private grantmaking foundation” or;
  - a “non-functionally integrated Type III supporting organization” within the meaning of Code Section 509(a), or;
  - a state or a political subdivision thereof within the meaning of Code Section 170(c)(1), or a state college or university within the meaning of Code Section 511(a)(2)(B) (referred to hereafter as a “Public Charity”).

You will immediately inform Grantor of any change in or challenge to your status as a Public Charity.

4. **Lobbying or Political Activities.** None of the funds provided by the Grantor may be used for lobbying or political activities.
5. **Grant Termination.** Grantor, at its sole option and discretion, may terminate the grant at any time if: (i) your tax-exempt status changes, (ii) you become unable to carry out the purposes of the grant, (iii) you fail to comply with any of the conditions of the grant, (iv) Grantor is not satisfied with the quality of work or progress toward achieving the purpose of the grant, or (v) Grantor believes that you cannot satisfactorily complete the purpose of the grant within the identified timeline.

If for any reason the grant is terminated or expires, you will provide a full accounting of the receipt and disbursement of funds and expenditures incurred under the grant as of the effective date of termination. You will return any grant funds that are not yet expended as permitted by this Grant (funds that have been irrevocably committed to pay to a third party under a non-cancellable agreement may be retained and paid to the third party in fulfillment of your obligations under such agreement). Such non-cancellable agreements should be avoided whenever reasonably possible.

6. **Intellectual Property.** Any reports, articles, working papers, conference proceedings, data, programs, modules, manuals, curricula, books, television shows, radio shows, web site, software (including both source code and object code) or other work product created by you, or on your behalf, in furtherance of the purposes of this grant (the "Work Product") will remain your property. You will ensure that, to the best of your knowledge, the Work Product does not infringe on or violate the rights of others, including intellectual property and privacy rights, or any law or regulation. You will also ensure that all such Work Product is original with you, owned by you, or that you otherwise have the rights to provide the license set forth below. You agree to provide a copy of the Work Product to the Grantor as part of your deliverables.
7. **Quality Assurance.** Grantee agrees to cooperate with the Grantor's efforts to assess quality of work done and progress toward achieving the purpose of grant, including possible on-site visits. Grantee will also maintain records of receipts and expenditures and shall make all books and records and supporting documentation related to this grant available to Grantor or its representative at reasonable times and for a period of at least 3 years following the end of the grant period.
8. **Confidentiality.** Grantor agrees to maintain the confidentiality of all information obtained from Grantee ("Confidential Information") that it receives or learns of in connection with this Agreement. Such information shall include, but not be limited to, information related to candidates, candidate hiring process and decision making for staff, as well all financial information, information obtained in response to any surveys or questionnaires, correspondence, and program development or other internal program information. Grantor agrees to take reasonable measures to preserve the confidentiality of information. This Paragraph shall survive termination of this Agreement.
9. **Publicity and Acknowledgement of Support.** You agree to cooperate with the Grantor on publicity related to the grant. All written material, exhibits or interviews related to the grant must acknowledge Grantor's support, unless otherwise agreed with Grantor. Grantor shall be provided with copies of any publicity or public statements for its review prior to public distribution.
10. **No Agency.** Nothing herein shall be construed to constitute an agency relationship between the parties, and Grantor nor Grantee shall become bound by any representation, act, or omission of the other not contained in this Agreement or its subsequent amendment. Both Grantor and Grantee are separate and distinct entities with independent boards that shall remain ultimately responsible for the management and governance of their respective organizations. Except as otherwise provided herein, each entity remains solely responsible and liable for its respective claims, debts, obligations, and liabilities.
11. **Amendments; No Waiver.** This document contains the complete understanding of the Grantor and Grantee regarding this grant, and the document's terms and conditions may not be changed except by written agreement signed by an authorized representative of both the Grantor and Grantee. Grantor's failure to enforce any of the provisions of this document shall not be deemed a waiver of such provision(s) or of any prior or subsequent breach.

12. **Conflict Resolution.** All disputes arising out of or in connection with this Agreement and its attachments that cannot be resolved privately between the parties shall be finally settled under the



Rules of Arbitration of the American Arbitration Association by one or more arbitrators appointed in accordance with said Rules. The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this Agreement and expressly waive their right to file a lawsuit or claim against one another for such disputes, except (1) to enforce an arbitration decision, or (2) in the event of actual or threatened violation of the provisions hereunder related to intellectual property, to obtain a temporary restraining order or other injunctive relief to compel compliance with or prevent breach of such provisions, or to prevent or minimize irreparable harm to Grantor. All actions submitted to arbitration shall be brought within 12 months of occurrence or discovery or shall be forever waived.

13. **Governing Law.** This Agreement will be governed by the laws of the State of Missouri, United States of America.

**The foregoing conditions are hereby accepted and agreed to as of the date indicated.**

**Guadalupe Centers Charter School**

By: \_\_\_\_\_  
(Signature of Authorized Official)

Name: Beto Lopez

Title: Board President

Date: \_\_\_\_\_

**School Smart KC, Inc.**

By: \_\_\_\_\_  
(Signature of Authorized Official)

Name: Dr. Angelique Nedved

Title: President & CEO

Date: \_\_\_\_\_

## EXHIBIT A – Project Description and Metrics

### OUTPUTS, OUTCOMES, AND ASSOCIATED METRICS

Outputs	What outputs are associated with this grant?	By when do you expect to achieve these goals?
Output 1:	Indoor and Outdoor Classroom Supplies: Procurement of developmentally appropriate outdoor learning equipment.	Immediate impact within the first year.
Output 2:	Curriculum Development: Procurement of new curricular resources to provide for a well-rounded curriculum tailored to Guadalupe Centers PreK Student's needs.	Initial improvements within the first year, with ongoing refinement over the next 1-3 years.
Output 3:	Teacher Training: Provide professional development opportunities for educators to improve instructional teaching methods.	Noticeable improvements in teacher effectiveness within the first 1-2 year, with ongoing professional development.
Output 4:	Assessment Tools: Implement a comprehensive set of assessment tools to measure PreK students cognitive, social and emotional development.	Develop and pilot assessment tools within the next 4-6 months. Implement the tools across all PreK classrooms within the next 9-12 months.

### EXPECTED OUTCOMES

Outcomes	What outcome do you expect as a result of this grant?	What target do you expect to reach?	By when do you expect to achieve these goals?
Enhanced Learning Environment	Improved indoor and outdoor classroom settings that foster creativity, engagement, and a positive learning experience for students.	Achieve an improvement in the overall learning environments, measured through teacher and student feedback and observation.	Within the first 1-2 years.
Increased Teacher Effectiveness	Higher quality teaching practices resulting from training leading to better educational outcomes for students.	Ensure an increase in teacher effectiveness, measured by improved instructional practices and student engagement as measured by district data collection.	Noticeable improvements within the first 1-2 years.
Improved Educational Attainment	Increased kindergarten readiness among PreK students due to enhanced educational resources, curriculum and instruction.	Aim for a 20% increase in students' readiness for kindergarten, assessed through formative assessments and screenings.	2-4 years. Continue to monitor and evaluate teacher effectiveness. Assess and refine the resources and tools based on feedback and results.
Long-term Impact	Potential positive effects on children's future academic success and overall well-being as result of a strong early childhood education foundation.	Achieve a 15% increase in the number of PreK graduates who demonstrate sustained academic success through elementary school, as evidenced by consistently high grades and proficiency scores on standardized assessments.	4+years. Measure the sustained impact on PreK graduates academic success over the span of several years.

## EXHIBIT B – Budget

Budget		
<b>Total Request: \$5,000.00</b>		
Budget Summary		
Budget Item	Timeline	Total
e-DECA Annual License Fee qty 1	<b>Pilot 2023-2024 school year- full implementation 2024-2025 school year</b>	<b>\$299.95</b>
e-DECA by Child Rating x 90 units	<b>Pilot 10 for the 2023-2024 school year- full implementation 2024-2025 school year</b>	<b>\$405.00</b>
DIAL-4 Q-global Scoring Subscription 3 year (digital)	<b>January 2024</b>	<b>\$140.00</b>
DIAL-4 Complete Kit qty 1	<b>January 2024</b>	<b>\$876.60</b>
Outdoor Sandbox with cover qty 1	<b>Spring 2024</b>	<b>\$1258.59</b>
Outdoor Exploration Furniture Set qty 1	<b>Spring 2024</b>	<b>\$1249.99</b>
Outdoor Classroom Sand set qty 1	<b>Spring 2024</b>	<b>\$209.92</b>
Light Table Math Set qty 4	<b>Immediate</b>	<b>\$159.96</b>
Outdoor Balance Beam qty 1	<b>Spring 2024</b>	<b>\$399.99</b>
<b>Total</b>		<b>\$5,000.00</b>

## EXHIBIT C - Schedule of Deliverables, Payment and Reporting

The following outlines specific requirements and submissions by Grantee to Grantor for payment. Payments are subject to acceptance by Grantor of deliverable and Grantee's satisfactory performance of the grant and achievement of relevant outputs and outcomes as well as Grantee's timely completion of all reporting requirements as outlined below.

Grant Year	DELIVERABLE	DATE OF COMPLETION	PAYMENT
	Signature of Agreement	1/22/2024	\$5,000
	Final Report	5/31/2024	\$0.00



## Pilot Memorandum of Understanding

**OVERVIEW:** LinkIt!, a data warehousing, assessment, analytics, and MTSS/RTI solution, is offering a pilot of our online solution and custom printed analytics to the Guadalupe Centers Charter Schools, at no cost, beginning January 1, 2024 through June 30, 2024. There is no obligation on behalf of the district to conduct business with LinkIt! upon the termination of this project.

### LINKIT! OBLIGATIONS:

- Provide access to online reporting platform to analyze 3rd party warehoused data and data collected via LinkIt's assessment solutions
- Facilitate the administration of LinkIt and district created assessments
- Support MTSS, RTI and 504 processes via Intervention Manager
- Provide consultation for district and school level Navigator Analytics (offline custom reports) created by our data analysts
- Facilitate onsite or web-based data analysis and assessment solutions professional development and consultation for district and school staff

### DISTRICT OBLIGATIONS:

1. Complete Memorandum of Understanding (sign, scan, and email back)
2. Submission of roster files and applicable historical student achievement data
3. Provide point person for all communication, data transfer, and PD scheduling

### PRIVACY and SECURITY:

- LinkIt! will provide access to a secure FTP to facilitate data transfer or districts can submit via Google Drive
- LinkIt! will comply with all state and federal laws regarding student data privacy
- LinkIt! will delete any and all data at any time upon the district's request

### APPROVED BY:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

*Please identify and provide contact information of a district contact person who will be responsible for the secure and timely transfer of properly formatted data and coordinating the onsite professional development/consultation.*

\_\_\_\_\_  
Position

\_\_\_\_\_  
Email

December 18, 2023

\_\_\_\_\_  
Matt Wilson,  
National Account Director

\_\_\_\_\_  
Date

**LinkIt!**



# LINKIT! PRIVACY POLICY

Last modified September 2023

## Purpose

LinkIt! is committed to protecting the privacy and confidentiality of student personally identifiable information (PII) in accordance with international standards (e.g., ISO/IEC 27001<sup>1</sup>) and jurisdiction-specific security and privacy legislation (e.g. U.S. federal and state laws, Australian Privacy Act of 1988) and has adopted a five-point privacy and data security policy as outlined below. This policy specifically relates to the use of the company's technology platforms that include, but are not limited to, applications for assessment management, data warehousing and reporting, analytics, and intervention management.

Country and U.S. state privacy laws are based on Fair Information Practice Principles (FIPPs)<sup>2</sup> that incorporate the following objectives:

### 1. Transparency

Data use must be lawful, fair, and understandable to users.

### 2. Individual Participation

For the LinkIt! application, data owners have the ability to share specific datasets with third parties. For the public-facing website, visitors have the option to opt-in or opt-out of sharing information with LinkIt! depending on country and state privacy laws.

### 3. Purpose Specification and Limitation

Data is collected and processed for explicit, legitimate purposes.

### 4. Data Minimization

Only directly relevant and purpose-defined data is collected; limited retention for only as long as necessary to fulfill that purpose.

### 5. Use Limitation

Access to data is limited to those with need-to-access to fulfill a specific purpose.

### 6. Data Quality and Integrity

We provide the ability for data owner to review personal data collected, edit errors, have deleted or transferred copy of data.

### 7. Security Accountability and Auditing

We employ data protection and usage monitoring to help us keep data safe and private.

This policy addresses the FIPPs objectives and how LinkIt! addresses its customers' *right to access, right to correct, right to delete, right to data portability, and right to opt-out*. LinkIt! subscribes to the recommended practices contained in the Student Privacy Pledge 2020, an initiative of the Future of Privacy Forum. This pledge states in part: "School service providers take responsibility to both support the effective use of student

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<sup>1</sup> <https://www.iso.org/standard/27001>

<sup>2</sup> <https://www.fpc.gov/resources/fipps/>

information and safeguard student privacy and information security.” Simply stated, LinkIt! shares responsibility for maintaining student data privacy with its Account Holders (as defined below).

## Policy Maintenance and Access

The privacy policy shall be available for review on the company’s website located at [linkit.com/privacy-policy](https://linkit.com/privacy-policy). The policy is reviewed annually and updated to ensure its continued conformance to prevailing laws in its customers’ jurisdictions. To the extent required by law, such changes will be reflected on the company website.

## Definitions

**Account Roles:** The District or local education agency (LEA) acts as **data owner** and establishes the rights and privileges associated with student PII. Its authorized representatives (e.g., teachers, administrators, specialists), or the parent/student (for direct, consensual information collection as determined by law), act as **account holders**. LinkIt! acts as the **data controller** and implements the District or LEA’s policies regarding data collection, retention, and disposition.

**Anonymization (AKA de-identification):** The application of techniques or processes to a dataset with the goal of preventing or limiting certain types of privacy risks to individuals, protected groups, and establishments, while still allowing the production of aggregate statistics. This focus area includes a broad scope of anonymization in accordance with recommendations from the U.S. National Institute of Standards and Technology (NIST).<sup>3</sup> Anonymization is designed for demonstration and training purposes by authorized individuals (District personnel or LEA staff) and only for those student records to which they have specified access privilege. Anonymization can be reversed by the individual(s) who performed the initial anonymization. Anonymization is performed in real time and is not retained after termination of the session (i.e., the anonymized report is not saved).

**Anonymized Data:** Records that have enough **personally identifiable information** removed or obscured so that the remaining information does not identify an individual and there is no reasonable basis to believe that the information can be used to identify an individual.<sup>4</sup> As noted above, anonymization is reversible by the person who performed the anonymization.

**Personally Identifiable Information (PII):** PII includes information that can be used to distinguish or trace an individual’s identity either **directly** or **indirectly** through linkages with other information.<sup>5</sup>

**PII for Educational Records:** a term referring to identifiable information that is maintained in **educational records** and includes **direct identifiers**, such as a student’s name or identification number, **indirect identifiers**, such as a student’s date of birth, or other information which can be used to distinguish or trace an individual’s identity either directly or indirectly through linkages with other information.<sup>6</sup>

**Successor Entity:** entity that results from a merger, acquisition, or other corporate transition involving a change in majority of the voting control of the Company’s capital stock.

## Privacy Commitments

### 1. Data Ownership, Access, & Sharing

*The District or local educational agency (LEA) owns the student data. LinkIt! shall limit the use or exchange of identifiable student PII to those individuals who have been explicitly given access to that data based on their role as designated by the District or LEA. Such data may be used for the following purposes: (1) monitoring student, class, instructor, school, and district performance to facilitate instructional improvement and make*

<sup>3</sup> <https://www.nist.gov/itl/applied-cybersecurity/privacy-engineering/collaboration-space/introduction>

<sup>4</sup> <https://studentprivacy.ed.gov/glossary>

<sup>5</sup> Ibid.

<sup>6</sup> Ibid.

*evidence-based decisions; (2) providing a collaborative environment that uses anonymized data for monitoring performance holistically, which leads to data-driven decisions.*

Student PII is entrusted to LinkIt! by school districts or LEAs. LinkIt! shall not distribute, repurpose, sell, or share student PII outside of the LinkIt! secure software development and technical support environments. As required by Federal and State law, LinkIt! further agrees that PII shall not be revealed, transmitted, exchanged, or otherwise passed to third-party vendors including, but not limited to, learning management systems (LMS platforms), student information systems (SIS), or other interested parties without the express written consent of the contracting district or LEA. The foregoing shall not prohibit LinkIt! from the use of aggregated data and appropriately anonymized PII for research, development, and analysis.

LinkIt! shall not transfer or grant access to unprotected student PII to a successor entity unless that entity:

- follows the same commitments as found in the LinkIt! policy in relation to student PII, or
- agrees to abide by the same Privacy Pledge to which LinkIt! is committing itself, or
- provides notice of changes in privacy practices to account holder(s) for the latter's review and acceptance as appropriate.

## **2. Data Security, Integrity, & Review**

*LinkIt! agrees to protect and maintain the security of student data. Protective measures include maintaining appropriate technology updates, adhering to industry standards for data security and physical media, training its personnel in best practices, and ensuring that data collected or maintained through the LinkIt! portal is valid, accurate, complete, reliable, and traceable.*

LinkIt! has implemented security mechanisms (e.g., access control, identification and authentication, least privilege and functionality, activity monitoring) to ensure that only authorized individuals and entities have access to a specific student's data and that data integrity is assured. LinkIt! segregates datasets to allow more granular control by Districts and LEAs over what their account holders can see and do with respect to protected data. Segregation also ensures that student identifiers from different school districts cannot be inadvertently confused or accessed.

Data shall be made available to students and parents for review and correction upon request, in accordance with policy established by authorized District or LEA staff. Account holders shall communicate with the District or LEA staff with questions or concerns regarding the accuracy of their personal data as maintained through the LinkIt! platform. District or LEA staff shall then notify LinkIt! to make changes as appropriate. Changes to data are tracked for auditing.

## **3. Legal Compliance & Breach Notification**

*LinkIt! agrees to comply with country, state, and federal laws that require the notification of individuals in the event of unauthorized release of personally identifiable information or other event requiring notification. Such laws include, but are not limited to, U.S. FERPA and COPPA, as well as the Australian Privacy Act of 1988.*

In the event of a confirmed data breach or other event that requires notification under applicable laws, LinkIt! shall notify the designated District or LEA representative(s). Initial notification of data breach shall be provided via email to designated District or LEA representative(s) within two business days. Such notification shall include as much information as is known at the time with respect to the following:

1. Date and time of the breach
2. Names of student(s) whose Student Data was released, disclosed or acquired
3. The nature and extent of the breach
4. LinkIt's proposed plan to investigate and remediate the breach.



LinkIt! shall send a formal, comprehensive report to the District or LEA representative(s) within 30 days of the initial notification. District and LEA staff should then provide appropriate notice to account holders upon receipt of relevant breach notification requirements according to the specific District or LEA process.

#### **4. Risk Mitigation, Incident Response, & Data Recovery**

*LinkIt! has established and implemented risk mitigation practices, which include an incident response plan. This plan contains organizational policies and procedures for addressing the compromise, loss, or vulnerability of protected data.*

LinkIt! takes extensive steps that include best-in-class security industry technologies to reduce the possibility of a data breach, loss, or compromise. LinkIt! also conducts periodic vulnerability assessments, penetration testing, 24/7 monitoring, and regular backups to identify, remediate, and mitigate risk. This promotes quick detection, containment, and recovery.

#### **5. Student PII Collection, Retention, & Disposition**

*LinkIt! shall collect, retain, and dispose of student PII according to its agreement with the contracting District or LEA. LinkIt! shall return account holder PII in a usable, protected, electronic format upon request from the contracting District or LEA after contract termination, and then erase, destroy, or otherwise render inaccessible associated account holder PII.*

The District or LEA specifies, during contract negotiations, the categories of student PII that LinkIt! will handle. This data is securely encrypted, stored, and retained throughout the contract performance period. LinkIt! shall make accessible account holder PII to the data owner (contracting District or LEA) within 10 days of written request. The request should be sent via email to the relevant LinkIt! account manager and solution center team member(s). LinkIt! shall permanently erase, destroy, or otherwise render inaccessible or unrecoverable account holder PII within 60 days of service agreement termination.

LinkIt! uses necessary cookies to enhance account holder experience when using the LinkIt! application platform. These small text files, placed on devices and browsers, are not sold, transferred, or used for marketing purposes. LinkIt! shall implement opt-in/opt-out features for cookies on its public website to comply with country and state privacy laws.

### **References Consulted**

- ISO/IEC 27001 Information Security Management Standard:  
<https://www.iso.org/standard/27001>
- Information Security Manual (ISM):  
<https://www.cyber.gov.au/sites/default/files/2023-06/Information%20Security%20Manual%20%28June%202023%29.pdf>
- Australian Privacy Principles:  
<https://www.oaic.gov.au/privacy/australian-privacy-principles/australian-privacy-principles-quick-reference>
- Code of Federal Regulations (34 CFR Part 99):  
<https://www.ecfr.gov/current/title-34/subtitle-A/part-99?toc=1>
- National Institute of Standards and Technology:  
<https://www.nist.gov/itl/applied-cybersecurity/privacy-engineering/collaboration-space/introduction>
- Student Privacy Pledge 2020:  
<https://studentprivacycompass.org/audiences/ed-tech/>
- U.S. Department of Education:  
<https://studentprivacy.ed.gov/glossary>
- Family Educational Rights and Privacy Act (FERPA):  
<https://studentprivacy.ed.gov/frequently-asked-questions>

Revision History

Date of Change	Responsible	Summary of Change
September 2022	Senior executive team and security consultant	Added glossary, references consulted, and shared responsibility model.
September 2023	Senior executive team and CISO	Added references to specific data roles, data integrity, minimal collection, and five data rights.

## **COOPERATIVE SPORTS TEAM AGREEMENT**

This AGREEMENT is made the \_\_\_\_ day of January 2024 between Guadalupe Educational System, Inc. d/b/a Guadalupe Centers Charter Schools, a Missouri corporation ("GCCS") and Hogan Preparatory Academy, Inc., a Missouri corporation ("Hogan").

WHEREAS, GCCS sponsors a baseball team that participates through the Missouri State High School Activities Association.

WHEREAS, Hogan has students that would like to participate in a High School baseball program, but Hogan does not have enough students to field a team on their own;

WHEREAS, GCCS has room to add Hogan students to field a High School baseball team through this Cooperative Agreement; and

NOW, THEREFORE, in consideration of mutual covenants and other good and valuable consideration (the receipt of which is hereby acknowledged by the parties) GCCS and Hogan agree as follows:

1. Term. The term of this Agreement shall be two years. The Agreement may be terminated for convenience, by either party, with 30 days' notice. It is the intention of the parties to permit student athletes to participate in High school baseball. As such, absent a material breach of the Agreement, any term will be continued through the end of the then current season.

2. Administrative Responsibilities: GCCS will be responsible for the employment of the coaching staff. Hogan students will be subject to the rules of the coach while participating in the baseball program. GCCS will furnish equipment and uniforms for all participants. If there is a fee to participate, all students from GCCS and Hogan will pay that fee or have the fee waived by the administration of GCCS. As needed, GCCS will pay for coaching salaries, umpire fees, stipends for workers, lighting and maintenance costs and transportation to games and practices.

GCCS will schedule all games. GCCS will be responsible for supervision and security at all GCCS home games. Each school will be responsible for the enforcement of student discipline.

If at any time during the term of this agreement a need arises to purchase additional equipment or hire additional coaches as a result of increased participation, the superintendents of both schools will make an equitable agreement.

3. Transportation. Each school will have responsibility for determining transportation arrangements for student athletes to practice and home games, as necessary.

Transportation to away games will be the responsibility of GCCS. Away contest transportation will originate at the GCCS High School. Participants wishing to make other arrangements must submit a written parental request to their principal for approval prior to any contest.

4. Liability. Hogan will provide proof of insurance for the Hogan students participating in this activity. However, whichever party is transporting the student will be liable for any claim related to transportation. Premise liability will be borne by the party on whose property the activity takes place.

5. Eligibility. Scholastic eligibility will be determined by the individual home school. Students will be confirmed to be eligible by their home school prior to the season commencing.

Student athletes will receive a copy of their home school extracurricular code of conduct and be subject to its requirements. This code may include, but is not limited to, rules for the care and return of equipment, and the reporting of lost or damaged equipment. Each party agrees to enforce the code of conduct when necessary.

6. Insurance. All participants are required to have proof of health insurance on file with GCCS prior to participation.

7. Physicals. Copies of mandatory physicals shall be on file with each party and a Masterfile of physicals for each participant will be maintained by GCCS prior to permitting the participation of any student athlete.

8. Name of Team. The team will participate as Guadalupe Centers High School. If participation becomes more represented with Hogan students, consideration will be made to participating under a joint titling such as Gudalupe Centers-Hogan Preparatory team.

9. Awards. Athletes shall be awarded letters representing GCCS and they will be provided by GCCS. The criteria for determining letters will be made by the coaching staff. Hogan may maintain their own awards and recognition in addition to those awards presented by GCCS, at the discretion and expense of Hogan.

All team trophies will be the property of GCCS. Hogan has the right to purchase, at its own expense, any duplicate trophy if one is not provided as a courtesy by GCCS.

10. Athletic Supervisor. The Athletic Director of GCCS shall be in charge of all athletic decisions related to the baseball program. If there are issues related to athletic participation, the point of contact should be the Athletic Director of GCCS.

11. MSHSSA Sanctioning. This Agreement shall be presented to the Missouri State High School Athletics Association for its approval.

IN WITNESS WHEREOF, we place our signatures on this Agreement and the date set forth above.

Guadalupe Educational System, Inc.

Hogan Preparatory Academy, Inc.

By: \_\_\_\_\_  
Beto Lopez, Board President

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**GUADALUPE CENTERS CHARTER SCHOOLS**

**By the Numbers**

**Enrollment/Attendance Report As of 1/22/24**

	Target Enrollment 23-24	Current Enrollment	SAKC Waitlist	New Applicants 2024-25	Total Enrollment by School		ATTENDAN CE Present Percent	MOCAP Enrollm ent (22-23)
<b>GES Pre-K</b>	73	75	29	51	75		92.00%	
<b>K</b>	125	122	6	51				
<b>1</b>	125	125	24	15				
<b>2</b>	122	122	13	11				
<b>3</b>	116	116	20	18				
<b>4</b>	120	120	16	13				
<b>5</b>	116	116	17	6	721	<b>ES</b>	92.0%	2
<b>6</b>	115	114	20	9				
<b>7</b>	130	123	16	12				
<b>8</b>	125	114	19	12	351	<b>MS</b>	92.47%	
<b>9</b>	125	118	29	30				2
<b>10</b>	120	119	12	17				1
<b>11</b>	115	105	12	11				
<b>12</b>	110	110	3	4	452	<b>HS</b>	90.71%	
<b>Totals</b>	<b>1637</b>	<b>1599</b>	<b>236</b>	<b>260</b>	<b>1599</b>	<b>Total</b>	<b>91.80%</b>	<b>5</b>
<b>Minus PreK</b>	<b>1564</b>	<b>1524</b>						

**Staffing Positions Available as of 1/22/23**

- Reading Interventionist - Middle School
- Alternate Settings Facilitator - Middle School
- Long-Term Sub - High School
- Building Paraprofessional - High School
- SPED Paraprofessional - Elementary
- School Driver - CDL
- .5 School Bus Driver - CDL
- PreK Lead Teacher
- PreK Teacher Assistant (Floater)

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[www.gck12.org](http://www.gck12.org)